City of Battle Ground

Adjustment to Water Billing--Broken Pipes

Per **Battle Ground Municipal Code 13.105.100** - When any customer experiences a water leak and uses more than double the average amount of water typically used in similar billing cycles, the customer may submit an application for a billing adjustment. The process is as follows:

1. The existence of a leak will be determined by the inspection of public works employees or if consumption is more than double the average amount used during that time in a previous year.
2. If established, repaired, and approved by the city, the bill will be reduced to an amount that is 50% of the difference above the historical monthly average.
3. The water adjustment will apply only to a single billing cycle, typically based off the highest bill.
4. Turning off or capping a water source does not qualify as a repair.
5. Should any meter fail to register correctly, the city may adjust the billing accordingly with the approval of the Finance Director.

Proof of repair must be attached (e.g. a copy of the repair bill or receipts if repaired by the owner).

Date:_____ Name:_____ Phone Number:_____

Service Address:_____ Battle Ground, WA 98604

Mailing Address:_____

Date broken pipe discovered:_____ Date of repair: _____

Repaired by:_____

Description of problem (please attach proof of repair):

_____

_____

For City Office Use Only

City Service Inspection By:_____ Date:_____

City Comments:_____

Account Number:_____ Date:_____

Credit Amount: $_____ Finance Director Approval:_____