



ANNEXATION FACT SHEET: 60% PETITION METHOD

Annexation Overview

The most frequently used method of annexing unincorporated territory is by the petition process, or the “60% petition annexation method”. For this annexation method, a petition must be signed by property owners located in the city’s urban growth boundary and representing at least 60% of the assessed valuation of the area to be annexed. This is based on value, not land mass.

Application Process

1. Submit a Notice of Intent to annex to the City; must contain signatures representing no less than 10% of the assessed valuation of the area proposed for annexation.
2. The City Council will receive the Notice of Intent and sets public meeting with petitioners for consideration.
3. The City Council will then hold a public meeting for consideration and possible action (accept /reject/ modify the annexation boundary) on the Notice of Intent, determining whether a simultaneous adoption of zoning regulations will occur, and/or whether the City will require assumption of all or any portion of existing City indebtedness by the area to be annexed.
4. Once the Notice of Intent is accepted, the applicant will submit petitions signed by owners representing no less than 60% of the assessed valuation of the area to be annexed.
5. If the city accepts the 60% petition, it will be submitted to the Clark County Assessor (within three days) for certification, and a public hearing date will be set.
6. The City Council would then hold a public hearing on petition, inviting the public to speak on the proposed annexation.
7. The City Council may then vote to adopt an ordinance annexing the property.

Zoning, Environmental and Other Ordinances

If land were annexed into the city, the city’s development and environmental regulations would govern any land use in the annexation area. Existing development is not affected by the change in jurisdiction, with respect to environmental and land use regulations, unless new development or re-development were proposed.

Additional Information

Annexation does not affect school district boundaries.

City of Battle Ground
Community Development

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