

## Battle Ground Parks & Recreation 2022 Fee Schedule

### Battle Ground Community Center

	ENTIRE BUILDING RENTAL	LEWIS RIVER RECEPTION HALL	MOULTON FALLS ROOM	WOODIN CREEK MEETING ROOM
Hourly Room Rental Rates	<b>Sunday-Friday</b> \$190/hour 4-hour minimum Friday after 2pm and Sunday  <b>Saturday</b> \$205/hour 5-hour minimum	<b>Sunday-Friday</b> \$135/hour 4-hour minimum Friday after 2pm and Sunday  <b>Saturday</b> \$170/hour 5-hour minimum	<b>Hourly Rate</b> \$50/hour 4-hour minimum Friday after 2pm, Saturday and Sunday	<b>Hourly Rate</b> \$30/hour 4-hour minimum Friday after 2pm, Saturday and Sunday
Reservation Deposit	A non-refundable 25% of Rental Cost due within 10 business days of receipt of application. This amount will be applied towards the total rental fees. *		Full rental fees are due at time of booking.	
A/V Equipment Fee	Use of A/V equipment included	Use of A/V equipment included	Optional fee \$50	Optional fee \$50
Alcohol Fee	\$100**	\$100**	\$100**	\$100**
Staffing Fees	\$120	\$120 for events over 100 guests or when alcohol is being served	\$120 when alcohol is being served	N/A
Damage Deposit	\$750 refundable***	\$500 refundable***	\$350 refundable***	\$100 refundable***
Cleaning Fee	\$370 non-refundable	\$235 non-refundable	\$150 non-refundable	\$75 non-refundable
COVID19 Cleaning	\$70^	\$60^	\$50^	\$25^

\* Remaining rental fees are due 60 days prior to the scheduled event.

\*\*Event must also have event liability insurance and banquet permit or special occasion license.

\*\*\*Due at least 60 days prior to event.

^ Disinfecting of all common touch points, chairs and tables, only applicable if there is no cleaning fee, per state guidelines.

### Battle Ground Community Center Kitchen Only

	Commercial Kitchen Only
Hourly Rental Rate	<b>Monday-Thursday</b> \$45/hour 4-hour minimum
Damage Deposit	\$500 refundable
Cleaning Fee	\$100 non-refundable

-Liability insurance and all necessary Clark County Public Health Requirements must be satisfied

### Battle Ground Senior Center

	Senior Center Main Room with Kitchen
Hourly Room Rental Rates	\$45/hour 4-hour minimum Friday after 2pm, Saturday and Sunday
Damage Deposit	\$100 refundable
Cleaning Fee	\$75 non-refundable
	*A/V equipment not available at the Senior Center

# Battle Ground Parks & Recreation 2022 Fee Schedule

## Long Term Rental Fees

*Long-term rentals are defined as a group who is regularly scheduled activities equal to at least one time per month for nine (9) months or twelve (12) hours over quarterly meetings.*

	Battle Ground Community Center			Senior Center	
<i>Long Term Facility Rental Rates*^</i>	<b>Lewis River Room</b> \$50/hour non-profit  \$60/hour private/ commercial	<b>Moulton Falls Multi-Purpose Room</b> \$30/hour non-profit  \$40/hour private/ commercial	<b>Woodin Creek Meeting Room</b> \$20/hour non-profit  \$25/hour private/ commercial	<b>Main Room</b> \$10/hour non-profit  \$20/hour private/ commercial	<b>Main Room with Kitchen</b> \$15/hour non-profit  \$25/hour private/ commercial
Annual Maintenance Fee	\$175 non-refundable	\$100 non-refundable	\$50 non-refundable	\$50 non-refundable	
Extra Cleaning Fee	\$150 per Saturday	\$75 per Saturday	\$75 per Saturday	N/A	
Key Replacement	N/A			\$5.76 per key	
	LT renters are required to set-up their own tables and chairs, clean area prior to leaving and take all trash & recycle out to the dumpster.			LT renters are required to clean room and kitchen prior to leaving and take all trash & recycle with them.	
COVID19 Cleaning	Failure to comply with COVID19 regulations or guidelines for the rented facility may result in additional cleaning fees charged to the user group up to \$75 per instance.				

*\*Any deviations from the long-term fee schedule must be approved by the City Manager (or his/her designee).*

*^ Regular cleaning fees included in rental rates*

## Charitable Organization & Non-Profit Discounts

Groups that meet the following criteria will receive a **50% discount** on the hourly rate (not applicable to the use of only the kitchen).

- Charitable organization or non-profit group must be currently registered with the State of Washington and provide a copy of their certificate to the Parks & Recreation Department.
- Must conduct their regular business meetings within the City of Battle Ground Urban Growth Area and/or provide a service which directly benefits a significant portion of the Battle Ground Community.
- School district and other local governmental agencies that provide services to the City of Battle Ground Urban Growth Area may also receive a discounted rate.

Charitable Organizations will receive **free rental** space based on the following criteria

- Event must meet state requirements for being for the poor or infirm.
- Event must directly benefit Battle Ground residents.
- Event does not collect an admission fee, entry fee, request donation fee, vendor booth fee or conduct sales of any type.
- Event must be community service related (example include Food Bank drive, Rotary Christmas Party or Blood Drives).
- Additional fees and deposits still apply

## Battle Ground Parks & Recreation 2022 Fee Schedule

### Volunteer Rental Points

Groups wishing to utilize Volunteer Rentals Points must submit a Volunteer Rental Points Applications informing City of Battle Ground Staff the desire to track and utilize rental points. Rental points cover the cost of hourly rental rate and does not include additional fees such as cleaning, staffing, alcohol, equipment or damage deposit.

	Entire Community Center	Lewis River	Moulton Falls	Woodin Creek	Senior Center
Number of Volunteer Hours needed for one Facility Rental Hour	<b>Sunday- Friday</b> 7 hours	<b>Sunday- Friday</b> 5 hours	2 hours	1 hours	2 hours

### Park & Field Space

	Parks (general)	Kiwanis Park Fields	
		Whole Field	Single T-Ball Backstop
Rental Rates	\$10/hour non-profit \$15/hour private/commercial	\$20/hour non-profit \$30/hour private/commercial	\$10/hour non-profit \$15/hour private/commercial
Maintenance Fee *	\$35/day	\$50/day	\$25/day

*\*May be waived or adjusted based on season maintenance or type of activity.*