CITY OF BATTLE GROUND
RESOLUTION NO. 2021-09

A RESOLUTION ADOPTING THE CITY OF BATTLE GROUND FEE SCHEDULES FOR THE 2022 BUDGET

WHEREAS, the City of Battle Ground, Washington has the authority to establish fees, charges, and rates for services provided by the City; and

WHEREAS, it is prudent business to review fees, charges, and rates imposed by the City; and

WHEREAS, it is necessary to establish such fees at rates that reasonably assure recovery of the full direct and indirect costs of the time and materials expended to provide the service for which the fee is charged; and

WHEREAS, it should be understood that these fees, charges, and rates are an important part of the resources for the operation of the City and in many cases do not cover the costs involved; and

WHEREAS, staff has reviewed the anticipated expenditure requirements for the budget year 2020 and recommends adopting fee schedules in order to provide support for these services; and

WHEREAS, the fee schedules and administrative provisions set forth in this resolution are supported by the analysis performed by the City; and

WHEREAS, it is desirable to improve the City's ability to communicate its fees, charges, and rates to its citizens and customers through the preparation of fee schedules;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BATTLE GROUND, WASHINGTON, AS FOLLOWS:

SECTION ONE: The fees, charges, and rates on the attached schedules are adopted and made part of the City of Battle Ground Fee Schedules effective January 1, 2022.

Schedule A	General Fees
Schedule B	Transportation Impact Fees
Schedule C	Fire Fees
Schedule D	Parks and Recreation

SECTION TWO: SEVERABILITY: In the event that any section, sentence or clause of this resolution shall be held unconstitutional or invalid, such action shall not be deemed to affect any other section, sentence or clause of this resolution.

ADOPTED AT THE REGULAR SESSION OF THE CITY COUNCIL OF THE CITY OF BATTLE GROUND, WASHINGTON, THIS 15th DAY OF NOVEMBER, 2021.

Approved:

CITY OF BATTLE GROUND, WASHINGTON

Adrian Cortes, Mayor

Attest:

Kay Kammer, City Clerk

Approved as to form:

Christine Hayes, City Attorney

City of Battle Ground 2021 Fee Schedule

City Hall 109 SW 1st Street, Battle Ground, WA 98604 www.cityofbg.org 360-342-5000

Effective January 1, 2022
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Department	Fee Type	Fee Description	2022 Fee
Citywide	Public Records	Customized service change (in addtion to fees for copies - see copying fee)*	Actual Cost
Citywide	Public Records - Copies	Photocopies, printed copies of electronic records when requested by the requestor, or for the use of the city equipment to make copies*	15 cents per page
Citywide	Public Records - Copies	Scanned records or use of city equipment to scan*	10 cents per page
Citywide	Public Records - Copies	Electronic records uploaded to email, cloud-based storage, or other means of electronic delivery*	6 cents for each 4 electronic files or attachments
Citywide	Public Records - Copies	Records transmitted in electronic format or for use of city equipment to send records electronically*	11 cents per gigabyte
Citywide	Public Records - Copies	Digital storage media or devices*	Actual Cost
Citywide	Public Records - Copies	Any container used to mail copies or media*	Actual Cost
Citywide	Public Records - Copies	Postage or delivery charges*	Actual Cost
		*charges above may be combined to the extent more than one type of charge applies to copies responsive to a public records request	
Citywide	Administrative	Return check charge	$40.00
Clerk	Administrative	Certified True Copy	$5.00 first page and $1.00 each subsequent page
Municipal Court	Administrative	Work Crew Administrative Fee	$30.00
Municipal Court	Administrative	Filing fee per case	$150.00
Municipal Court	Administrative	Warrant cancellation fee - per warrant	$100.00
Police	Administrative	Fingerprinting - per card	$15.00
Police	Administrative	Traffic accident report (per report)	$10.00
Finance	Administrative	Lien placement and removal fee: cost recovery for county fees	cost
Community Services	Animal License	Annual license fee for unaltered domesticated dogs/cats	$43.00
Community Services	Animal License	Annual license fee for altered domesticated dogs/cats	$18.50
Community Services	Animal License	Altered dogs/cats for seniors 62 and older	$8.00
Community Services	Animal License	Service dogs	$5.00
Community Services	Animal License	Dangerous dogs - upon determination	$325.00
Community Services	Animal License	Dangerous dog renewal	$110.00
Community Services	Animal License	Late Fee - Animal License	$5.00
Community Services	Animal License	Lost Tag replacement fee	$5.00
Community Services	Animal Impound	First Impound	$25.00
Community Services	Animal Impound	Second Impound	$50.00
Community Services	Animal Impound	Third Impound	$100.00
Community Services	Animal Impound	Daily Boarding Fee	$25.00
Community Services	Animal License	Fee for unlicensed animal	$25.00
Community Services	Animal License	Animal hearing appeal fee	$46.00
Community Development	Business License	Initial Filing Fee	$24.00
Community Development	Business License	Annual (no fee for nonprofits)	$41.00
Community Development	Business License	Late Fee - Business License	$21.00
Community Development	Business License	Annual peddler/transient	$78.00
Community Development	Business License	6 month peddler/transient	$42.00
Community Development	Business License	Renewal peddler/transient	$52.00
Community Development	Business License	Background search per person	$38.00
Community Development	Franchise Fee	Franchise Application Fee	$5,000.00
Community Development	Permit Fee	Small wireless facility permits	Deposit $500, Cost Recovery (1) to be billed from deposit
Community Development	Permit Fee	Wireless communication facilities permit	Deposit $500, Cost Recovery (1) to be billed from deposit
Community Development	Land Use	Annexation at notice of intent	$352
Community Development	Land Use	Annexation at time of petition	$2,071
Community Development	Land Use	Comprehensive Plan and Map Amendments	$4,084
Community Development	Land Use	Hearings examiner appeal of code enforcement decisions for existing residential & non-residential	$344
Community Development	Land Use	Appeals of Land Use Decisions - Type I	$2,859
Community Development	Land Use	Appeals of Land Use Decisions - Type II (base fee plus hearing examiner cost recovery)	base fee $2,858 + hearing examiner cost recovery
Community Development	Land Use	Binding Site Plan Review	$3,550
Community Development	Land Use	Boundary Line Adjustment: per lot after the first 2 lots	$239
Community Development	Land Use	Change of Use	$150
Community Development	Land Use	Code/Planning Director's Interpretation	$179
Community Development	Land Use	Concurrent Re-review Fee	$516
Community Development	Land Use	Conditional Use Permit	$4,083

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Community Development	Land Use	Covenant Release	$3,550
Community Development	Land Use	Critical area review per critical area for fish and wildlife habitat areas, frequently flooded area, geologic hazard areas	$330
Community Development	Land Use	Critical area review (wetland areas)	$712
Community Development	Land Use	Development agreement (cost recovery plus base fee)	$854 + Cost Recovery (1)
Community Development	Land Use	Development Review Planning Services - Pass thru option: Cost recovery - actual cost of consultant review plus 10% - This fee is applicable when applicant and City choose to use the city's planning consultant.	(Consultant cost + 10%)
Community Development	Land Use	EIS Preparation (cost recovery - staff time at current billing rate)	Cost Recovery (1)
Community Development	Land Use	Engineering Plan Review & Construction Inspection - In City Review: 2% of estimated construction costs of improvements at approval plus the base fee, which is due at time of submittal	$536 at time of submittal + 2% of construction cost
Community Development	Land Use	Engineering Plan Review & Construction Inspection - Pass Thru: Cost recovery - actual cost of consultant review plus 10% - This fee is applicable when City chooses to use the city's engineering consultant for civil plan review. 1.5% of estimated construction costs of improvements will be for inspection fee (city approval required).	(Consultant cost + 10%) + 1.5% of construction cost
Community Development	Land Use	Engineering Preliminary Plan Review & Staff Report - Pass Thru: Cost recovery - actual cost of consultant review plus 10% - This fee is applicable when the City chooses to use the city's engineering consultant for preliminary plan review and staff report writing.	(Consultant cost + 10%)
Community Development	Land Use	Fence Permit	$44
Community Development	Land Use	Final Site Plan	$1,070
Community Development	Land Use	Final Short Plat	$1,338
Community Development	Land Use	Final Subdivision	$2,441
Community Development	Land Use	Grading Permits: 50-100 cubic yards	$117
Community Development	Land Use	Grading Permits: 101-1,000 cubic yards	$117 + $9.30 per 100 cubic yards over 100 and fraction thereof
Community Development	Land Use	Grading Permits: 1,001-10,000 cubic yards	$204 + $17.60 per 1,000 cubic yards over 1,000 and fraction thereof
Community Development	Land Use	Grading Permits: 10,001-100,000 cubic yards	$368 + $28 per 10,000 cubic yards over 10,000 and fraction thereof
Community Development	Land Use	Grading Permits: 100,001-200,000 cubic yards	$628 + $34 per 10,000 cubic yards over 100,000 and fraction thereof
Community Development	Land Use	Grading Permits: >200,000 cubic yards	$956 + $34 per 10,000 cubic yards over 200,000 and fraction thereof
Community Development	Land Use	Hearing Continuance: cost recovery (staff time+hearings examiner)	Cost Recovery [(1)]
Community Development	Land Use	Hearing Remand: cost recovery (staff time+hearings examiner)	Cost Recovery [(1)]
Community Development	Land Use	Home Occupation: plus business license fee	$60
Community Development	Land Use	Impact Fee Deferral Program Administrative Fee	$112
Community Development	Land Use	Reimbursment Agreement: Administrative Fee - 17.200.200	$536 at time of application + Cost Recovery(1)
Community Development	Land Use	Reimbursement Satisfaction: Administrative Fee	Recording cost + Cost Recovery[(1)]
Community Development	Land Use	Legal Lot Determination	$239
Community Development	Land Use	Master Plan (Type III)	$5,479 (if submitted concurrently with site plan/subdivision or binding site plan then 1/2 review fee of subsequent review).
Community Development	Land Use	Mobile Food Cart Placement	$356
Community Devleopment	Land Use	Mobile Food Cart Renewal	$44
Community Development	Land Use	Plat Alteration	$2,859
Community Development	Land Use	Post Decision Review: Type I	$178
Community Development	Land Use	Post Decision Review: Type II	$593
Community Development	Land Use	Post Decision Review: Type III	$2,859
Community Development	Land Use	Pre-application conference	$428
Community Development	Land Use	Pre-application waiver	$70

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Community Development	Land Use	Preliminary Short Plat 2 lots	$518
Community Development	Land Use	Preliminary Subdivision 3-9 lots	$4,111
Community Development	Land Use	Preliminary Subdivision: 10-25 lots	$5,479 + Hearing Examiner Cost Recovery
Community Development	Land Use	Preliminary Subdivision: 26-50 lots	$6, 861 + Hearing Examiner Cost Recovery
Community Development	Land Use	Preliminary Subdivision: >50 lots ($11,000 maximum)	$4,083 + $96/lot + Hearing Examiner Cost Recovery
Community Development	Land Use	Pump Station Review: Actual cost of consultant review plus 10% - this fee is applicable when a pump station is required as part of a development, fee is due prior to Eng. Acceptance	Cost + 10%
Community Development	Land Use	Report or data preparation: cost recovery	Cost Recovery (1)
Community Development	Land Use	Residential Plot Plan Review or Revision	$62
Community Development	Land Use	Traffic Study Review: Actual cost of consultant review plus 10% - this fee is applicable when a traffic study is required as part of a development review and City has consultant review	Cost + 10%
Community Development	Land Use	Road modification request: per modification	$298
Community Development	Land Use	SEPA Checklist Review	$603 or 50% if in conjunction with parent application
Community Development	Land Use	Shorelines Substantial Development Permit	$1,971 + Cost of Development Permit
Community Development	Land Use	Shorelines Conditional Use Permit	$2,680 + Cost of Development Permit
Community Development	Land Use	Shorelines Variance Permit	$2,680 + Cost of Development Permit
Community Development	Land Use	Shorelines Exemption Request	$219
Community Development	Land Use	Sign Review Fee plus Building Permit (see building below)	$178
Community Development	Land Use	Site Plan Review: Residential or non-residential (Type I)	$550
Community Development	Land Use	Site Plan Review: Residential (Type II) $10,500 maximum	$850 + $41 per unit
Community Development	Land Use	Site Plan Review: Non-residential (Type II) $10,500 maximum	$1,000 + $0.10 sf ground floor + $0.07 sf other floors
Community Development	Land Use	Special Events (block parties, other)	$50
Community Development	Land Use	Special Event Permit (festivals, parades, outdoor events, other)	150 + Cost Recovery (1)
Community Development	Land Use	Stormwater Review Only: MR #2 Only	$263
Community Development	Land Use	Stormwater Review Only: MR #1-#5	$684
Community Development	Land Use	Stormwater Review Only: MR #1-#9	$1,369
Community Development	Land Use	Temporary Use	$175
Community Development	Land Use	Variance	$2,828 or 50% in conjunction with parent application that requires a public hearing
Community Development	Land Use	Variance - Administrative	$175
Community Development	Land Use	Zone Change (text/map amendments)	$4,030 + $257/2.5 acres over 2.5 acres
Community Development	Land Use	Zoning Verification Letter	$171
Community Development	Building Permits	Building Permit: Valuation $1 to $500	$66
Community Development	Building Permits	Building Permit: Valuation $501 to $2,000	$67 for the first $500 plus $4.30 for each $100 or fraction thereof, to and including $2,001
Community Development	Building Permits	Building Permit: Valuation $2,001 to $25,000	$118 for the first $2,000 plus $17.60 for each $1,000 or fraction thereof, to and including $25,001
Community Development	Building Permits	Building Permit: Valuation $25,001 to $50,000	$484 for the first $25,000 plus $13.40 for each $1,000 or fraction thereof, to and including $50,001
Community Development	Building Permits	Building Permit: Valuation $50,001 to $100,000	$774 for the first $50,000 plus $10.20 for each $1,000 or fraction thereof, to and including $100,001
Community Development	Building Permits	Building Permit: Valuation $100,001 to $500,000	$1,167 for the first $100,000 plus $8.00 for each $1,000 or fraction thereof, to and including $500,001
Community Development	Building Permits	Building Permit: Valuation $500,001 to $1,000,000	$3,717 for the first $500,000 plus $7.00 for each $1,000 or fraction thereof, to and including $1,000,001

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Department	Fee Type	Fee Description	2022 Fee
Community Development	Building Permits	Building Permit: Valuation $1,000,000 and up	$6,418 for the first $1,000,000 plus $4.30 for each $1,000 or fraction thereof
Community Development	Building Permits	Building Permit: Reroofing and residing for single family residence (commercial based on valuation)	$110
Community Development	Building Permits	Inspections outside normal hours: Per hour minimum charge 2 hours	$75/HR
Community Development	Building Permits	Reinspection fees : Charged per hour, 1 hour minimum	$75/HR
Community Development	Building Permits	Inspections: Per hour charge for which no fee is specifically indicated minimum 1 hour charge	$75/HR
Community Development	Building Permits	Additional plan review: Per hour charge required by changes, additions, or revisions to plans - minimum charge 1 hour	$75/HR
Community Development	Building Permits	Structural or other specialized building plan review by Consultant: Actual cost of consultant review, as invoiced. This fee is applicable when additional review is necessary as part of a building permit.	$75/HR
Community Development	Building Permits	Building Plan Review and Inspection Services - Pass thru option: Cost recovery - actual cost of consultant review plus 10% - This fee is applicable when applicant and City choose to use the city's building services consultant.	(Consultant cost + 10%)
Community Development	Building Permits	Building Plan Review: Separate building plan review fee is calculated at 65% of building permit fee (due at time of submittal)	65% of permit fee
Community Development	Building Permits	State Building Fee - Residential	$6.50
Community Development	Building Permits	State Building Fee - Commercial	$25.00
Community Development	Building Permits	Temporary Certificate of Occupancy	$250.00
Community Development	Building Permits	Temporary Certificate of Occupancy Extension	$500.00
Community Development	Mechanical Permits	Mechanical Permit Issuance	$67
Community Development	Mechanical Permits	New Single Family Home Mechanical Permit	$.10 per finished square feet
Community Development	Mechanical Permits	Mechanical Permit Issuance: For issuing each supplemental permit for which the original permit has not expired, has been cancelled or finalized	$15
Community Development	Mechanical Permits	Unit Fee - Furnace: For the installation or relocation of each forced air or gravity type furnace or burner including ducts and vents attached to such appliance, up to and including 100,000Btu/h (29.3kw)	$19
Community Development	Mechanical Permits	Unit Fee - Furnace: For the installation or relocation of each forced air or gravity type furnace or burner including ducts and vents attached to such appliance, over 100,000 u/h (29.3kw)	$24
Community Development	Mechanical Permits	Unit Fee - Furnace: For the installation or relocation of each floor furnace, including vent	$19
Community Development	Mechanical Permits	Unit Fee - Furnace: For the installation or relocation of each suspended heater, recessed wall heater or floor mounted unit heater	$19
Community Development	Mechanical Permits	Unit Fee - Appliance Vents: For the installation, relocation, or replacement of each appliance vent installed and not included in an appliance permit	$12
Community Development	Mechanical Permits	Unit Fee - Repairs and Additions: For the repair, alteration, or addition of each heating appliance, refrigeration unit, cooling, unit, absorption unit, or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code	$18
Community Development	Mechanical Permits	Unit Fee - Boilers, Compressors, and Absorption Systems: For the installation or relocation of each boiler or compressor to and including 3 horsepower (10.6kw) or each absorption system to and including 100,000 Btu/h(29.3kw)	$19
Community Development	Mechanical Permits	Unit Fee - Boilers, Compressors, and Absorption Systems: For the installation or relocation of each boiler or compressor over 3 horsepower (10.6kw) to and including 15 horsepower (52.7kw) or each absorption system to and including 100,000 Btu/h(29.3kw) to and including 500,000 Btu/h(146.6kw)	$33
Community Development	Mechanical Permits	Unit Fee - Boilers, Compressors, and Absorption Systems: For the installation or relocation of each boiler or compressor over 15 horsepower (52.7 kw) to and including 30 horsepower (105.5kw) or each absorption system over 500,000 Btu/h(146.6kw) to and including 1,000,000 Btu/h(293.1kw)	$46

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Department	Fee Type	Fee Description	2022 Fee
Community Development	Mechanical Permits	Unit Fee - Boilers, Compressors, and Absorption Systems: For the installation or relocation of each boiler or compressor over 30 horsepower (105.5kw) to and including 50 horsepower (176 kw) or each absorption system over 1,000,000 Btu/h(293.1kw) to and including 1,750,000 Btu/h(512.9 kw)	$67
Community Development	Mechanical Permits	Unit Fee - Boilers, Compressors, and Absorption Systems: For the installation or relocation of each boiler or compressor over 50 horsepower (176kw) or each absorption system over 1,750,000 Btu/h (512.9kw)	$110
Community Development	Mechanical Permits	Unit Fee - Air Handlers: For each air-handling unit to and including 10,000 cubic feet per minute (cfm)(4719 L/s), including ducts attached thereto***	$15
Community Development	Mechanical Permits	Unit Fee- Air Handlers: For each unit over 10,000 cfm (4,719 L/s)	$24
Community Development	Mechanical Permits	Unit Fee - Evaporative Coolers: For each evaporative cooler other than portable type	$15
Community Development	Mechanical Permits	Unit Fee - Ventilation and Exhaust: For each ventilation fan connected to a single duct	$12
Community Development	Mechanical Permits	Unit Fee - Ventilation and Exhaust: For each ventilation system which is not a portion of any heating or air conditioning system authorized by a permit	$15
Community Development	Mechanical Permits	Unit Fee - Ventilation and Exhaust: For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood	$15
Community Development	Mechanical Permits	Unit Fee - Incinerators: For the installation or relocation of each domestic-type incinerator	$24
Community Development	Mechanical Permits	Unit Fee - Incinerators: For the installation or relocation of each commercial or industrial type incinerator	$19
Community Development	Mechanical Permits	Miscellaneous: For each appliance or piece of equipment regulated by the Mechanical Code but not classified in other appliance categories, or for which no other fee is listed in the table.	$15
Community Development	Mechanical Permits	Inspections outside normal hours: Per hour minimum charge 2 hours	$75/HR
Community Development	Mechanical Permits	Reinspection fees: Charged per hour, 1 hour minimum	$75/HR
Community Development	Mechanical Permits	Inspections: Per hour charge for which no fee is specifically indicated minimum 1 hour charge	$75/HR
Community Development	Mechanical Permits	Additional plan review: Per hour charge required by changes, additions, or revisions to plans - minimum charge 1 hour	$75/HR
Community Development	Mechanical Permits	Mechanical Plan Check Fee	65% of fee
Community Development	Plumbing Permits	Plumbing Permit Issuance	$67
Community Development	Plumbing Permits	New Single Family Home Plumbing Permit	$.15 per finished square feet
Community Development	Plumbing Permits	Plumbing Permit Issuance: For issuing each supplemental permit for which the original permit has not expired, been cancelled, or finalized	$15
Community Development	Plumbing Permits	Unit Fee- Fixtures and Vents: For each plumbing fixture or trap or set of fixtures on one trap (including water, drainage piping and backflow prevention thereof)	$14
Community Development	Plumbing Permits	Unit Fee- Fixtures and Vents: For repair or alteration of drainage or vent piping each fixture	$12
Community Development	Plumbing Permits	Unit Fee - Sewers, Disposal Systems and Inceptors: For each building sewer and each trailer park sewer	$30
Community Development	Plumbing Permits	Unit Fee - Sewers, Disposal Systems and Inceptors: each cesspool	$46
Community Development	Plumbing Permits	Unit Fee - Sewers, Disposal Systems and Inceptors: each private sewage disposal system	$90
Community Development	Plumbing Permits	Unit Fee - Sewers, Disposal Systems and Inceptors: For each industrial waste pretreatment interceptor, including its trap and vent, excepting kitchen type grease interceptors functioning as fixture traps	$26
Community Development	Plumbing Permits	Unit Fee - Sewers, Disposal Systems and Inceptors: Rainwater systems - per drain (inside building)	$14
Community Development	Plumbing Permits	Unit Fee - Water Piping and Water Heaters: For installation, alteration, or repair of water piping or water-treatment equipment or both each	$12
Community Development	Plumbing Permits	Unit Fee - Water Piping and Water Heaters: For each water hearing including vent - For vents only, see Mechanical Permit Fees	$16
Community Development	Plumbing Permits	Unit Fee - Water Piping and Water Heaters: Installation or replacement of water supply line	$30
Community Development	Plumbing Permits	Unit Fee - For each gas piping system of one to five outlets	$11
Community Development	Plumbing Permits	For each additional outlet over five, each	$4

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Department	Fee Type	Fee Description	2022 Fee
Community Development	Plumbing Permits	Unit Fee - Lawn Sprinklers, Vacuum Breakers, and Backflow Protection Devices: For each lawn sprinkler system on any one meter, including backflow protection devices thereof	$19
Community Development	Plumbing Permits	Unit Fee - Lawn Sprinklers, Vacuum Breakers, and Backflow Protection Devices: For atmospheric-type vacuum breakers or backflow protection devices - 1 to 5 devices	$17
Community Development	Plumbing Permits	Unit Fee - Lawn Sprinklers, Vacuum Breakers, and Backflow Protection Devices: For atmospheric-type vacuum breakers or backflow protection devices - over 5 devices each	$5
Community Development	Plumbing Permits	Unit Fee - Lawn Sprinklers, Vacuum Breakers, and Backflow Protection Devices: For each backflow-protection device other than atmospheric-type vacuum breakers - 2 inches (50.8,,) and smaller	$17
Community Development	Plumbing Permits	Unit Fee - Lawn Sprinklers, Vacuum Breakers, and Backflow Protection Devices: For each backflow-protection device other than atmospheric-type vacuum breakers - over 2 inches (50.8 mm)	$30
Community Development	Plumbing Permits	Unit Fee - public swimming pool	$110
Community Development	Plumbing Permits	Unit Fee - public spa	$74
Community Development	Plumbing Permits	Unit Fee - private swimming pool	$74
Community Development	Plumbing Permits	Unit Fee - private spa	$37
Community Development	Plumbing Permits	Miscellaneous: For each appliance or piece of equipment regulated by the Plumbing Code but not classed in other appliance category or for which no other fee is listed in this code	$14
Community Development	Plumbing Permits	Inspections outside normal hours: Per hour minimum charge 2 hours	$75/HR
Community Development	Plumbing Permits	Reinspection fees : Charged per hour, 1 hour minimum	$75/HR
Community Development	Plumbing Permits	Inspections: Per hour charge for which no fee is specifically indicated minimum 1 hour charge	$75/HR
Community Development	Plumbing Permits	Additional plan review: Per hour charge required by changes, additions, or revisions to plans - minimum charge 1 hour	$75/HR
Community Development	Plumbing Permits	Plumbing Plan Check Fee	65% of fee
Community Development	Demolition/Moving Permit	Demolition Permit	$239
Community Development	Demolition/Moving Permit	Moving Permit	$239
Community Development	Manufactured Homes	Placement Permits	$252
Community Development	Right of Way	Right of Way Permit Fee: 1 foot to 100 feet	$82 + $1 per foot
Community Development	Right of Way	Right of Way Permit Fee: 101 feet to 1,000 feet	$184 + $0.50 per foot over 101
Community Development	Right of Way	Right of Way Permit Fee: 1,001 feet to 5,000 feet	$650 + $0.40 per foot over 1,001
Community Development	Right of Way	Right of Way Permit Fee: 5,001 feet or more	$2,303 + $0.30 per foot over 5,001
Utilities	System Development Charge	Water SDC Connection Fee: Inside City Limits 5/8" Meter	$3,642
Utilities	System Development Charge	Water SDC Connection Fee: Inside City Limits 3/4" Meter	$5,459
Utilities	System Development Charge	Water SDC Connection Fee: Inside City Limits 1" Meter	$9,099
Utilities	System Development Charge	Water SDC Connection Fee: Inside City Limits 1.5" Meter	$21,832
Utilities	System Development Charge	Water SDC Connection Fee: Inside City Limits 2" Meter	$36,384
Utilities	System Development Charge	Water SDC Connection Fee: Inside City Limits 3" Meter	$83,675
Utilities	System Development Charge	Water SDC Connection Fee: Inside City Limits 4" Meter	$149,158
Utilities	System Development Charge	Sewer SDC Connection Fee - Inside City Limits Per ERU	$13,710
Utilities	System Development Charge	SDC Connection Fee - Outside City Limits Per ERU	1.5 times the in-city rates/charges
Utilities	System Development Charge	Stormwater Drainage Connection Fee: per residence	$440
Utilities	System Development Charge	Stormwater Drainage Connection Fee: Commercial per 3,000 impervious area	$440
Community Development	Impact Fee	Battle Ground School Impact Fee: single family	$6,397
Community Development	Impact Fee	Battle Ground School Impact Fee: Multi-Family per unit	$2,285
Community Development	Impact Fee	Hockinson School Impact Fee: single family	$7,790
Community Development	Impact Fee	Hockinson School Impact Fee: Multi-Family per unit	$3,434
Community Development	Impact Fee	Traffic Impact Fee: per new trip (see Battle Ground Traffic Impact Fee Table)	$338
Community Development	Impact Fee	Traffic Impact Fee: Single Family	$3,235
Community Development	Impact Fee	Park Impact Fee: Single Family	$2,840
Community Development	Impact Fee	Park Impact Fee: Multi-Family per unit	$2,680
Community Development	Impact Fee	Fire Impact Fee: Single Family	$696
Community Development	Impact Fee	Fire Impact Fee: Multi-Family per unit	$327
Community Development	Impact Fee	Fire Impact Fee: Per square foot for non-residential	$0.85

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.	Water Rates	Water meter set & inspection: city will supply and install 5/8" through 1" - larger meters and flange meters will be supplied by the city	$256
Utilities	Water Rates	Water Meter Charge: 3/4" meter - City supplied and installed	$306
Utilities	Water Rates	Water Meter Charge: 1" meter - City supplied and installed	$397
Utilities	Water Rates	Water Meter Charge: 1 1/2" meter - City supplied	$626
Utilities	Water Rates	Water Meter Charge: 2" meter - City supplied	$693
Utilities	Water Rates	Water Meter Charge: 3" meter - City supplied	$3,799
Utilities	Water Rates	Water Meter Charge: 4" meter - City supplied	$4,339
Utilities	Water Rates	Water meter service line	Cost Recovery [1]
Utilities	Water Rates	Utility account set up charge	$22.00
Utilities	Water Rates	Fire hydrant set up charge	$53.00
Utilities	Water Rates	Fire flow test	$154.00
Utilities	All Utilities	Late Charge	$10 or 10%, whichever is more
Utilities	Water Rates	Service Charge to reinstate/Adm Fee	$27.00
Utilities	Water Rates	After hours service fee: Weekdays 4:00-8:00 pm, week-ends and holidays 7:30am-8:00pm	$95.00
Utilities	Water Rates	Meter removal fee	$45.00
Utilities	Water Rates	Residential monthly base meter charge - 5/8" meter	$11.57
	Water Rates	Residential monthly base meter charge - 3/4" meter	$34.11
	Water Rates	Residential monthly base meter charge - 1" meter	$51.20
	Water Rates	Residential monthly base meter charge - 1.5" meter	$90.07
	Water Rates	Residential monthly base meter charge - 2" meter	$143.54
Utilities	Water Rates	Residential monthly consumption per ccf: 0-6 ccf	$1.85
Utilities	Water Rates	Residential monthly consumption per ccf: 7-12 ccf	$2.65
Utilities	Water Rates	Residential monthly consumption per ccf: over 12 ccf	$4.25
Utilities	Water Rates	Commercial/Multi-Family/multi-family monthly base meter charge - 5/8" meter	$25.30
Utilities	Water Rates	Commercial/Multi-Family monthly base meter charge - 3/4" meter	$33.04
Utilities	Water Rates	Commercial/Multi-Family monthly base meter charge - 1.0"meter	$49.59
Utilities	Water Rates	Commercial/Multi-Family monthly base meter charge - 1.5" meter	$87.24
Utilities	Water Rates	Commercial/Multi-Family monthly base meter charge - 2.0" meter	$139.03
Utilities	Water Rates	Commercial/Multi-Family monthly base meter charge - 3.0" meter	$332.31
Utilities	Water Rates	Commercial/Multi-Family monthly base meter charge - 4.0" meter	$484.48
Utilities	Water Rates	Commercial/Multi-Family monthly consumption per ccf - all usage	$3.44
Utilities	Water Rates	Irrigation monthly base meter charge - 5/8" meter	$12.17
Utilities	Water Rates	Irrigation monthly base meter charge - 3/4" meter	$13.26
Utilities	Water Rates	Irrigation monthly base meter charge - 1.0"meter	$16.52
Utilities	Water Rates	Irrigation monthly base meter charge - 1.5" meter	$20.87
Utilities	Water Rates	Irrigation monthly base meter charge - 2.0" meter	$32.83
Utilities	Water Rates	Irrigation monthly base meter charge - 3.0" meter	$120.93
Utilities	Water Rates	Irrigation monthly base meter charge - 4.0" meter	$153.57
Utilities	Water Rates	Irrigation monthly consumption per ccf - all usage	$4.89
Utilities	Water Rates	Irrigation reactivation charge	$25.00
Utilities	Water Rates	Irrigation deactivation charge	$25.00
Utilities	Water Rates	Outside the city boundary - Rates and Charges	1.5 times in-city rates/charges
Utilities	Sewer Rates	Inside City- Combined Fixed Charge: On winter average usage for residential and total usage for commercial	$40.98
Utilities	Sewer Rates	Inside City - Volume Charge: On winter average usage for residential and total usage for commercial	$1.59
Utilities	Sewer Rates	Sewer Capital Surcharge Rate per ERU	$38.37
Utilities	Sewer Rates	Sewer Capital Surcharge Rate - volume charge	2.69/ccf
Utilities	Sewer Rates	Clark Regional Wastewater District Flow Charge	.54/ccf
Utilities	Sewer Rates	Outside the city boundary - Rates and Charges	1.5 times in-city rates/charges
Utilities	Storm Drainage Rates	Basic per month charge	$12.08
Public Works	Streets	Private tree removal from public right-of-way	Cost Recovery [1]

[1] Or the total hourly costs to the city, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved

Schedule B
Battle Ground Traffic Impact Fee Table
Cost per New Trip = $338.00

Land Use Category	Land Use Type	ITE Land Use Code	Unit of Measure	ITE Vehicle Trip Rate	% of New Vehicle Trips	Trip Factor	Adjusted Vehicle Trip Rate	Fee per Unit of Measure
Industrial	Light Industrial	110	1,000 sf GFA	6.97	92%	1.02	6.52	$2,204.13
	Manufacturing	140	1,000 sf GFA	3.82	92%	1.02	3.57	$1,208.00
	Warehousing	150	1,000 sf GFA	4.96	92%	1.02	4.64	$1,568.50
Residential	Single Family	210	Dwelling	9.57	100%	1.00	9.57	$3,234.66
	Apartments	220	Dwelling	6.63	100%	1.00	6.63	$2,240.94
	Condominiums/Townhouses	230	Dwelling	5.86	100%	1.00	5.86	$1,980.68
	Mobile Home Park	240	Dwelling	4.81	100%	1.00	4.81	$1,625.78
	Congregate Care Facility	252	Dwelling	2.15	74%	0.56	0.89	$300.78
Lodging	Hotel	310	Room	8.92	71%	1.03	6.55	$2,213.19
	Motel	320	Room	9.11	59%	1.03	5.56	$1,878.30
Recreational	Marina	Case Specific						$0.00
	Golf Course	Case Specific						$0.00
	Movie Theater	444	Screen	153.33	85%	0.46	59.64	$20,159.26
	Racquet Club	492	1,000 sf GFA	17.14	75%	0.59	7.63	$2,577.54
Institutional	Elementary School	520	students	1.02	76%	1.08	0.84	$284.20
	Middle School	522	students	1.45	76%	1.08	1.20	$404.02
	High School	530	students	1.79	76%	1.08	1.48	$498.75
	Junior College	Case Specific						$0.00
	University	Case Specific						$0.00
	Church	560	1,000 sf GFA	9.11	90%	0.78	6.39	$2,160.64
	Day Care Center	565	1,000 sf GFA	79.26	74%	0.41	23.86	$8,064.21
Medical	Hospital	610		16.78	77%	1.29	16.64	$5,625.50
	Nursing Home	620		2.61	75%	0.56	1.09	$370.07
	Clinic	Case Specific						$0.00
Office	General Office < 10,000 sf	710	1,000 sf GFA	26.6	92%	1.02	24.89	$8,411.73
	General Office 10,000-99,999 sf	710	1,000 sf GFA	15.3	92%	1.02	14.31	$4,838.33
	General Office 100,000-299,999 sf	710	1,000 sf GFA	11.3	92%	1.02	10.57	$3,573.40
	General Office > 300,000 sf	710	1,000 sf GFA	10.3	92%	1.02	9.64	$3,257.17
	Single Tenant Office	715	1,000 sf GFA	11.57	92%	1.02	10.82	$3,658.79
	Medical-Dental Office	720	1,000 sf GFA	36.16	77%	1.02	28.32	$9,570.51
	Office Park	750	1,000 sf GFA	11.42	92%	1.02	10.68	$3,611.35
	Business Park	770	1,000 sf GFA	12.76	92%	1.02	11.94	$4,035.10
Retail	Building Material and Lumber Store	812	1,000 sf GFA	39.71	85%	0.51	17.16	$5,801.03
	Discount Store	815	1,000 sf GFA	56.63	61%	0.36	12.30	$4,155.85
	Special Retail Center	814	1,000 sf GFA	40.67	50%	0.32	6.55	$2,213.41
	Shopping Center < 50,000 sf	820	1,000 sf GFA	111.82	45%	0.32	16.20	$5,477.10
	Shopping Center 50,000-99,999 sf	820	1,000 sf GFA	75.54	50%	0.34	12.80	$4,327.55
	Shopping Center 100,000-299,999 sf	820	1,000 sf GFA	53.22	60%	0.41	12.99	$4,390.38
	Shopping Center 300,000 sf-600,000 sf	820	1,000 sf GFA	39.85	65%	0.51	13.17	$4,451.72
	Shopping Center > 600,000 sf	820	1,000 sf GFA	35.96	75%	0.64	17.37	$5,871.23
	Quality Restaurant	831	1,000 sf GFA	89.95	82%	0.51	37.50	$12,676.55
	High Turnover Restaurant	832	1,000 sf GFA	130.34	79%	0.37	38.40	$12,977.53
	Fast Food Restaurant	834	1,000 sf GFA	496.12	54%	0.34	90.82	$30,695.53
	New/Used Car Sales	841	1,000 sf GFA	37.5	79%	0.47	14.06	$4,752.05
	Service Station	844	Pump	168.56	23%	0.37	14.46	$4,886.18
	Car Wash	847	1,000 sf GFA	108	67%	0.32	23.30	$7,876.20
	Supermarket	850	1,000 sf GFA	111.51	53%	0.34	20.03	$6,771.49
	Furniture Store	890	1,000 sf GFA	5.06	60%	0.34	1.03	$347.85
	Convenience Market	851	1,000 sf GFA	737.99	38%	0.31	85.56	$28,918.20
Financial	Walk-in Bank	911	1,000 sf GFA	156.48	80%	0.32	40.31	$13,625.96
	Drive-in Bank	912	1,000 sf GFA	265.21	61%	0.32	52.10	$17,609.13

Updated: January 1, 2022

CITY OF BATTLE GROUND
2022 FIRE FEES

Resolution 21-09

Section	Activity	2022 Fee
1	**Reviews—Planning and Development Review**	
A	Site plan review Type I, II, III, road modifications and all other land use applications as applicable.	$ 165
2	**Reviews—Building Construction/Change in Use/Special or Temporary Use**	
A	Building construction/change in use	
I	1—10,000 square feet	$ 310
II	Each additional 10,000 square feet	$ 153
3	**Reviews—Fire Protection Features**	
B	Issuance fee	$ 99
C	Fire pumps and private or dedicated fire hydrant systems	$ 196
D	Automatic sprinkler systems	
I	13D system (single-family) installation or revision	$ 133
II	Other system—Per riser	$ 249
III	System revision > 5 heads	$ 133
IV	Review for system adequacy or change in use	$ 133
V	Underground only	$ 133
E	Standpipe systems	$ 133
F	Commercial cooking protection	$ 133
G	Other extinguishing system	$ 196
H	Smoke removal system	$ 196
I	Zoned fire alarm systems	
I	New system installation or revision to an existing system	
	First zone	$ 133
	Each additional zone	$ 67
II	Addressable fire alarm systems	
	1—50 devices	$ 301
	51—100	$ 432
	101—150	$ 562
	151—200	$ 721
	201—300	$ 852
	301—400	$ 1044
	401 or more	$ 1306
J	Plan review for installation of gates obstructing fire department access	$ 78
K	Plan review for single-family residences, residential additions/alterations and miscellaneous building reviews	$ 78
L	Additional plan review	$ 156
M	Inspection, testing, and maintenance review for fire protection systems	$ 31

CITY OF BATTLE GROUND
2022 FIRE FEES

Resolution 21-09

4	**Reviews—Special Processes and Equipment**	
A	Application of flammable/combustible finishes	
I	Application of flammable/combustible finishes including dip tank operations and application of combustible powders	$ 196
II	Dip tanks	$ 133
III	Unlisted spray booth	$ 196
IV	Listed spray booth	$ 133
V	Organic peroxides and coatings and dual-component coatings	$ 196
B	Semiconductor fabrication	
I	Semiconductor fabrication using HPM, each process	$ 414
II	Special tool, machinery or equipment used in fabrication, each tool	$ 196
C	Commercial drying ovens	$ 133
D	Refrigeration systems	$ 288
E	Stationary Storage Battery System	$ 165
5	**Reviews—Special Hazards**	
A	Compressed gasses	
I	In excess of exempt amounts	$ 133
B	Cryogenic systems or processes	
I	Each system, process or product	$ 99
II	Each tank or vessel	$ 51
C	Explosive materials	
I	Storage of black or smokeless powder, small arms ammunition, percussion caps and primers for consumer consumption	$ 99
II	Manufacture, assembly, testing of ammunition, fireworks, blasting agents and other explosives or explosive material	$ 495
III	Other storage, use, handling or demolition of explosives or explosive material	$ 165
IV	Magazines	
	Permanent Class 1, 4, or 5	$ 165
	Portable Class 1, 4, or 5	$ 165
	Type 2 or 3	$ 165
V	Fireworks	
	Retail sales (one season)	$ 100
	Retail sales (two seasons)	$ 200
	Display	$ 100
VI	Pyrotechnic special effect	$ 196
D	Hazardous materials	
I	Storage tank or vessel installation, removal, abandonment, repair or reline	
	First tank or vessel	$ 133
	Each additional	$ 57
II	Container or portable tank storage	$ 133
III	Product piping or vapor recovery—Motor fuel dispensing (with tank installation)	$ 51
IV	Other product piping or vapor recovery—Per product	$ 99
V	Flammable or combustible mixing, use, dispensing room or area	$ 196
VI	Hazardous material recycling systems	$ 196

CITY OF BATTLE GROUND
2022 FIRE FEES

Resolution 21-09

VII	Hazardous material storage facility, construction, modification or abandonment	$ 196
VIII	Review of hazardous material inventory statement or management plans	$ 196
IX	Storage, use or handling of hazardous materials in excess of exempt amounts not listed	$ 196
E	High-piled combustible storage	
I	Designated storage area 501—2,500 square feet	$ 133
II	Designated storage area 2,501—12,000 square feet	$ 165
III	Designated storage area 12,001—20,000 square feet	$ 196
IV	Designated storage area 20,001—300,000 square feet	$ 249
V	Each additional 300,000 square feet or portion thereof	$ 299
F	Liquefied petroleum gas	
I	Fixed installation of portable or nonportable tanks with a water capacity in excess of 125 gallons	
	First tank	$ 133
	Each additional tank	$ 32
II	Dispensing	$ 165
G	Storage or display of aerosol products	$ 165
6	**Reviews—Additional Reviews Beyond Original Submittals**	
A	Minor revision to plan previously submitted	25% of original fee
B	Significant revision to or resubmittal of plan or review previously submitted	Original fee
7	**Inspections—Land Development/Building Construction/Certificate of Occupancy/Special or Change in Use**	
A	Fire Inspection fee	$ 165
8	**Inspections—Fire Protection Features**	
A	Fire pumps	$ 299
B	Automatic sprinkler systems	
I	13D (single-family) or 13R (multifamily)—Per building	$ 165
II	Other systems, each riser	$ 249
III	System revision > 5 heads	$ 165
IV	Plus each head for the above	$ 2.27
C	Standpipe systems per riser	$ 207
D	Commercial cooking protection	$ 198
E	Other extinguishing system	$ 299
F	Smoke removal system	$ 299
G	Zoned fire alarm systems	
I	First zone	$ 165
II	Each additional zone	$ 99

CITY OF BATTLE GROUND
2022 FIRE FEES

Resolution 21-09

III	Plus each device	$ 3.43
IV	Addressable fire alarm systems	
	1—50 devices	$ 198
	51—100	$ 272
	101—150	$ 341
	151—200	$ 454
	201—300	$ 556
	301—400	$ 652
	401 or more	$ 750
H	Partial system inspection	$ 165
I	Inspection for installation of gates obstructing fire department access	$ 156
J	Inspection for single-family residences, residential additions/alterations and miscellaneous building reviews	$ 78
K	Reinspections	$ 165
9	**Inspections—Special Processes and Equipment**	
A	Application of flammable/combustible finishes	$ 165
B	Application of flammable/combustible finishes including dip tank operations and application of combustible powders	
I	Dip tanks	$ 165
II	Spray booths	$ 165
C	Organic peroxides and coatings and dual-component coatings	$ 165
D	Semiconductor fabrication	
I	Semiconductor fabrication using HPM, each process	$ 165
II	Special tool, machinery or equipment used in fabrication, each tool	$ 165
E	Commercial drying ovens	$ 165
F	Refrigeration systems	$ 165
G	Stationary Storage Battery System	$ 165
10	**Inspections—Special Hazards**	
A	Compressed gases	
I	All classifications in excess of exempt amounts—First 20 outlets	$ 165
II	Each additional 20 outlets or portion thereof	$ 84
B	Cryogenic systems or processes	
I	Each system, process or product	$ 249
II	Each tank or vessel	$ 42
C	Explosive materials	
I	Storage of black or smokeless powder, small arms ammunition, percussion caps and primers for consumer consumption	$ 165
II	Other storage, use, handling or demolition of explosives or explosive material	$ 165
III	Magazines	
	Permanent Class 1, 4 or 5	$ 165
	Portable Class 1, 4 or 5	$ 165

CITY OF BATTLE GROUND
2022 FIRE FEES

Resolution 21-09

	Type 2 or 3	$	165
IV	Fireworks		
	Retail Sales (one season)		Review and inspection not to exceed $100
	Retail Sales (two seasons)		Review and inspection not to exceed $200
	Display		Review and inspection not to exceed $100
V	Pyrotechnic special effect	$	$165
D	Hazardous materials		
I	Storage tank or vessel installation, removal, abandonment, repair or reline		
	First 3 tanks or vessels	$	165
	Each additional	$	42
II	Container or portable tank storage	$	165
III	Product piping or vapor recovery—Motor fuel dispensing (with tank installation)		Included
IV	Other product piping or vapor recovery—Per product	$	165
V	Hazardous material recycling systems	$	165
VI	Storage use or handling of hazardous materials in excess of exempt amounts not listed	$	165
E	High-piled combustible storage	$	165
F	Liquefied petroleum gas		
I	Fixed installation of portable or nonportable tanks with a water capacity in excess of 125 gallons		
	First tank	$	165
	Each additional tank	$	42
II	Dispensing	$	165
G	Storage or display of aerosol products	$	165
11	**Reinspections—Each**[2]		165
12	**Fire Code Existing Occupancy Inspections**		
	Commercial Occupancies	Square Feet	Cost
		1-29,1000	$150
		30,000-69,1000	$200
		70,000-99,1000	$250
		100,000 or mor	$300
13	**Fire Code Operational Permits**	$50 per required permit	

Notes:
2 This fee applies where no progress has been made toward correction of noted violation(s) related to work on an existing permit.

Battle Ground Parks & Recreation
2022 Fee Schedule

Battle Ground Community Center

	ENTIRE BUILDING RENTAL	LEWIS RIVER RECEPTION HALL	MOULTON FALLS ROOM	WOODIN CREEK MEETING ROOM
Hourly Room Rental Rates	**Sunday-Friday** $190/hour 4-hour minimum Friday after 2pm and Sunday **Saturday** $205/hour 5-hour minimum	**Sunday-Friday** $135/hour 4-hour minimum Friday after 2pm and Sunday **Saturday** $170/hour 5-hour minimum	**Hourly Rate** $50/hour 4-hour minimum Friday after 2pm, Saturday and Sunday	**Hourly Rate** $30/hour 4-hour minimum Friday after 2pm, Saturday and Sunday
Reservation Deposit	A non-refundable 25% of Rental Cost due within 10 business days of receipt of application. This amount will be applied towards the total rental fees. *		Full rental fees are due at time of booking.	
A/V Equipment Fee	Use of A/V equipment included	Use of A/V equipment included	Optional fee $50	Optional fee $50
Alcohol Fee	$100**	$100**	$100**	$100**
Staffing Fees	$120	$120 Events over 100 guests	N/A	
Damage Deposit	$750 refundable***	$500 refundable***	$350 refundable***	$100 refundable***
Cleaning Fee	$370 non-refundable	$235 non-refundable	$150 non-refundable	$75 non-refundable
COVID19 Cleaning	$70^	$60^	$50^	$25^

** Remaining rental fees are due 60 days prior to the scheduled event.*

***Event must also have event liability insurance and banquet permit or special occasion license.*

****Due at least 60 days prior to event.*

^ Disinfecting of all common touch points, chairs and tables, only applicable if there is no cleaning fee, per state guidelines.

Battle Ground Community Center Kitchen Only

	Commercial Kitchen Only
Hourly Rental Rate	**Monday-Thursday** $45/hour 4-hour minimum
Damage Deposit	$500 refundable
Cleaning Fee	$100 non-refundable

-Liability insurance and all necessary Clark County Public Health Requirements must be satisfied

Battle Ground Senior Center

	Senior Center Main Room with Kitchen
Hourly Room Rental Rates	$45/hour 4-hour minimum Friday after 2pm, Saturday and Sunday
Damage Deposit	$100 refundable
Cleaning Fee	$75 non-refundable

Battle Ground Parks & Recreation
2022 Fee Schedule

Long Term Rental Fees

Long-term rentals are defined as a group who is regularly scheduled activities equal to at least one time per month for nine (9) months or twelve (12) hours over quarterly meetings.					
	Battle Ground Community Center			**Senior Center**	
Long Term Facility Rental Rates^*	**Lewis River Room** $50/hour non-profit $60/hour private/ commercial	**Moulton Falls Multi-Purpose Room** $30/hour non-profit $40/hour private/ commercial	**Woodin Creek Meeting Room** $20/hour non-profit $25/hour private/ commercial	**Main Room** $10/hour non-profit $20/hour private/ commercial	**Main Room with Kitchen** $15/hour non-profit $25/hour private/ commercial
Annual Maintenance Fee	$175 non-refundable	$100 non-refundable	$50 non-refundable	$50 non-refundable	
Extra Cleaning Fee	$150 per Saturday	$75 per Saturday	$75 per Saturday	N/A	
Key Replacement	N/A			$5.76 per key	
	LT renters are required to set-up their own tables and chairs, clean area prior to leaving and take all trash & recycle out to the dumpster.			LT renters are required to clean room and kitchen prior to leaving and take all trash & recycle with them.	
COVID19 Cleaning	Failure to comply with COVID19 regulations or guidelines for the rented facility may result in additional cleaning fees charged to the user group up to $75 per instance.				

**Any deviations from the long-term fee schedule must be approved by the City Manager (or his/her designee).*

^ Regular cleaning fees included in rental rates

Charitable Organization & Non-Profit Discounts

Groups that meet the following criterial will receive a **50% discount** on the hourly rate (not applicable to the use of only the kitchen).

- Charitable organization or non-profit group must be currently registered with the State of Washington and provide a copy of their certificate to the Parks & Recreation Department
- Must conduct their regular business meetings within the City of Battle Ground Urban Growth Area and/or provide a service which directly benefits a significant portion of the Battle Ground Community.
- School district and other local governmental agencies that provide services to the City of Battle Ground Urban Growth Area may also receive a discounted rate.

Charitable Organizations will receive **free rental** space based on the following criteria

- Event must meet state requirements for being for the poor or infirm
- Event must directly benefit Battle Ground residents
- Event does not collect an admission fee, entry fee, request donation fee, vendor booth fee or conduct sales of any type.
- Event must be community service related (example include Food Bank drive, Rotary Christmas Party or Blood Drives).
- Additional fees and deposits still apply

Battle Ground Parks & Recreation
2022 Fee Schedule

Volunteer Rental Points

Groups wishing to utilize Volunteer Rentals Points must submit a Volunteer Rental Points Applications informing City of Battle Ground Staff the desire to track and utilize rental points. Rental points cover the cost of hourly rental rate and does not include additional fees such as cleaning, staffing, alcohol, equipment or damage deposit.

	Entire Community Center	Lewis River	Moulton Falls	Woodin Creek	Senior Center
Number of Volunteer Hours needed for one Facility Rental Hour	**Sunday- Friday** 7 hours	**Sunday- Friday** 5 hours	2 hours	1 hours	2 hours

Park & Field Space

	Parks (general)	Kiwanis Park Fields	
		Whole Field	**Single T-Ball Backstop**
Rental Rates	$10/hour non-profit $15/hour private/commercial	$20/hour non-profit $30/hour private/commercial	$10/hour non-profit $15/hour private/commercial
Maintenance Fee *	$35/day	$50/day	$25/day

**May be waived or adjusted based on season maintenance or type of activity.*

Bricks Program

Honor and recognize a veteran who has served our country and protected our freedom by purchasing a brick in the Battle Ground Veterans Memorial. Funds raised through these brick sales help to pay for the maintenance and operation of the Veterans Memorial. Bricks are engraved and installed on an annual basis, with veteran's name, branch of service, and date of service. Bricks ordered by March 1st of each year will be installed in time for the same year's Memorial Day. Each brick is $250, with funds going towards maintenance and operation of the Veterans Memorial.

Banner Program

Banners can be purchased for $150 and will be displayed in the City from May 1 through the 3rd week in June. Banners are the property of the purchaser and will need to be claimed by July 1 or the banner will be disposed of. This program will be promoted beginning June 2021 with initial year banners displayed in 2022. Banner orders can be placed anytime until March 1 of each year. Due to vendor minimum order requirements, if the City does not receive five banner orders by March 1, the order will not be made and a full refund will be issued to the banner purchaser. Once the banner is purchased, the purchaser can pay a re-hanging fee each subsequent year to cover the cost of hanging the banner and taking it down. This fee will be determined at a later date but shall not exceed $50.

Parks & Recreation Community Programs

Fees for determination on the cost of delivering some additional programs and services. In most cases the primary costs is staffing or external group instruction costs and any new supply, equipment or material costs. The parks and recreation department strives to keep our fees as low as possible, to find efficiencies and being creative wherever possible. We will see outside donations, sponsorship and grant opportunities when available to assist in reducing costs for programs.