



BATTLE GROUND CITY COUNCIL STUDY SESSION
JULY 19, 2021

The study session of the Battle Ground City Council was called to order at 6:00 p.m. by Mayor Cortes via Zoom meeting, meeting ID 6112135077.

COUNCIL: Mayor Adrian Cortes, Deputy Mayor Philip Johnson, and Council members Cherish DesRochers, Shane Bowman, Brian Munson, and Shauna Walters.

STAFF: City Manager Erin Erdman, Community Development Director Sam Crummett, Public Works Director Mark Herceg, Police Chief Mike Fort, Finance and Information Services Director Meagan Lowery, Communications Manager/PIO Bonnie Gilberti, City Attorney Christine Hayes, and City Clerk Kay Kammer.

TOPIC: 2022 Budget

Presented by Finance and Information Services Director Meagan Lowery.

Summary: City Council was presented information regarding the budget process, funds, and discussed the 2022 budget.

ADJOURNMENT

The meeting adjourned at 6:37 P.M.

A handwritten signature in blue ink, appearing to read "Adrian Cortes".

Adrian Cortes
Mayor

A handwritten signature in blue ink, appearing to read "Kay Kammer".

Kay Kammer
City Clerk

Date of approval by the City Council: August 2, 2021



BATTLE GROUND CITY COUNCIL MEETING MINUTES
JULY 19, 2021

The regular meeting of the Battle Ground City Council was called to order at 7:00 p.m. by Mayor Cortes via Zoom meeting, Meeting ID 6112135077.

City Clerk Kay Kammer called the roll. The following were:

COUNCIL PRESENT: Mayor Adrian Cortes, Deputy Mayor Philip Johnson, Council members Cherish DesRochers, Shane Bowman, Brian Munson, and Shauna Walters.

STAFF PRESENT: City Manager Erin Erdman, Police Chief Mike Fort, Public Works Director Mark Herceg, Finance and Information Services Director Meagan Lowery, Community Development Director Sam Crummett, Fire District No. 3 Chief Scott Sorenson, Communications Manager/PIO Bonnie Gilberti, City Attorney Christine Hayes and City Clerk Kay Kammer.

SUMMARY REPORTS AND PRESENTATIONS

Council member(s) reported on the following: **7:01 p.m.**
Council member Munson

- ❖ Emergency Lodging Tax Advisory Committee (LTAC) meeting and approved the Harvest Day Festival request for additional LTAC funding for unanticipated COVID-19 requirements

Mayor's Report **7:02 p.m.**

City Manager Erin Erdman received notification on creation of a Joint Executive group regarding Homelessness and looking for a representative on behalf on the smaller cities

- ❖ Council member DesRochers volunteered to serve and Mayor Cortes will bring her interest up to the local Mayors for consideration

Presentations **7:04 p.m.**

- ❖ Gordon Thomas Honeywell Governmental Affairs representatives Josh Weiss and Annika Vaugh presented an overview of the 2021 State Legislative session update and the city's priorities

CITIZEN'S COMMUNICATIONS **7:43 p.m.**

Kendra Larata, Harvest Days Festival

- ❖ Thank Council and staff for all the support and efforts

CONSENT AGENDA **7:39 p.m.**

- A. City Council meeting minutes from, July 6, 2021.
- B. Payroll vouchers dated 07/09/2021, #28867 through #28873 in the amount of \$6,266.63

and direct deposits in the amount of \$207,260.61.

- C. Claim Vouchers dated 07/01/2021, #88701 through #88721, in the amount of \$86,225.06.
- D. Washington State Department of Corrections Larch Work Crew Agreement.
- E. Professional services agreement with Conservation Technix for the Parks Plan Update.

MOTION: Deputy Mayor Johnson moved to approve the consent as presented.

SECOND: Council member Munson.

AYES: Cortes, DesRochers, Johnson, Bowman, Walters, and Munson.

NAYS: None.

VOTE: Motion carried.

BUSINESS

7:40 p.m.

Resolution 20-02E, Emergency Declaration: Motion

Presented by City Manager, Erin Erdman.

Summary: Council considered adoption of updates to the Emergency Declaration.

MOTION: Council member Walters moved to adopt Resolution No. 20-02E amending the Emergency Declaration as presented.

SECOND: Council member Bowman.

AYES: Cortes, DesRochers, Johnson, Bowman, Walters, and Munson.

NAYS: None.

VOTE: Motion carried.

Resolution 21-07: Opposition of a local income tax: Motion

7:45 p.m.

Presented by City Manager, Erin Erdman.

Summary: Council considered prohibiting a local income tax on residents and businesses.

MOTION: Council member Bowman moved to adopt Resolution No. 21-07 Opposing a Local Income Tax as presented.

SECOND: Council member DesRochers.

AYES: Cortes, DesRochers, Johnson, Bowman, Walters, and Munson.

NAYS: None.

VOTE: Motion carried.

Code Enforcement: Presentation

7:51 p.m.

Presented by Community Development Director, Sam Crummett.

Summary: Council was presented information on code enforcement efforts.

2nd Quarter Financial Review: Presentation

8:39 p.m.

Presented by Finance and Information Services Director Meagan Lowery.

Summary: Council was presented information on the Cities financial position at the end of second quarter.

Council Appointment to Position No. 5: Discussion/Motion

8:46 p.m.

Summary: Council reviewed applications and considered appointment to vacant Council Position No. 5, term ending 12/31/2021.

MOTION: Council member Walters moved that council adopts the following procedures for which to select an appointee the City Council Position No. 5:

- I. Council will nominate three (3) candidates in tonight's meeting to move forward for interview at the next council meeting on August 2, 2021;
- II. Council will request that Human Resources (HR) to provide no greater than three (3) questions from which each candidate will have a maximum of two (2) minutes to answer each question before the body at the next council meeting on August 2, 2021. If a council member would like a specific question asked, they will then send that question to the City Manager who will then forward the question to HR for evaluation and consideration;
- III. After interviewing the 3 candidates on August 2, 2021, the council will in secret ballot by submission to the City Clerk via private messaging functions within Zoom vote for their preferred candidate. Per Article 2 of the Governance Manual, balloting will continue until a nominee receives a majority of votes and then the Mayor shall declare the nominee receiving the majority vote as the new council member and shall be sworn into office by the City Clerk no later than the next regularly scheduled council meeting.

SECOND: Council member Munson.

AYES: Walters, Munson, DesRochers.

NAYS: Bowman, Johnson, Cortes.

VOTE: Motion fails.

MOTION: Council member Walters moved to nominate the following candidates to move forward to the interview process.

- I. Chris Regan
- II. Dominic Vitale
- III. Corrina Gibson

SECOND: Council member DesRochers.

AYES: Walters, DesRochers, Munson.

NAYS: Bowman, Johnson, Cortes.

VOTE: Motion fails.

MOTION: Deputy Mayor Johnson moved to conduct up to two (2) rounds of voting for a selection and if no majority is reached then postpone the selection until the August 2, 2021 meeting.

SECOND: Council member Bowman.

AYES: Johnson, Bowman, Cortes, Munson, DesRochers, Walters.

NAYS: None.

VOTE: Motion carried.

First round selection votes:

Council member Walters	Dominic Vitale
Council member Munson	Dominic Vitale
Council member DesRochers	Corrina Gibson
Council member Bowman	Chris Regan

Deputy Mayor Johnson
Mayor Cortes

Chris Regan
Chris Regan

No majority reached.

Second round selection votes:

Council member Walters	Dominic Vitale
Council member Munson	Dominic Vitale
Council member DesRochers	Corrina Glbson
Council member Bowman	Chris Regan
Deputy Mayor Johnson	Chris Regan
Mayor Cortes	Chris Regan

No majority reached.

Selection postponed until August 2, 2021.

ADMINISTRATIVE REPORTS

9:06 p.m.

Finance

- ❖ Utility Assistance Program

Council consensus was to not participate in the program

COUNCIL COMMUNICATIONS

9:07 p.m.

Council member Munson

- ❖ Wanted to reiterate that procedures were followed when he brought forward the Resolution regarding Vaxing Segregation

Council member Walters

- ❖ Reminded council members that procedures must be followed when contacting or contacted by the Media

Council member Bowman

- ❖ Thanked staff and volunteers for efforts on Harvest Days

Council member DesRochers

- ❖ Thanked committee, volunteers, and staff for efforts on Harvest Days

Mayor Cortes

- ❖ Thanked committee, volunteers, and staff for efforts on Harvest Days

Deputy Mayor Johnson

- ❖ Confirmed that no General Fund monies will be used on the Harvest Days event and that the Lodging Tax money will be used to offset additional expenses

ADJOURNMENT

The meeting adjourned at 9:13 p.m.



Adrian Cortes
Mayor



Kay Kammer
City Clerk

Date of approval by the City Council: August 2, 2021

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