



BATTLE GROUND CITY COUNCIL STUDY SESSION
JUNE 21, 2021

The study session of the Battle Ground City Council was called to order at 6:00 p.m. by Mayor Cortes via Zoom meeting, meeting ID 6112135077.

COUNCIL: Mayor Adrian Cortes, Deputy Mayor Philip Johnson, and Council members Cherish DesRochers, Shane Bowman, Brian Munson, and Shauna Walters.

STAFF: City Manager Erin Erdman, Community Development Director Sam Crummett, Public Works Director Mark Herceg, Police Chief Mike Fort, Finance and Information Services Director Meagan Lowery, Communications Manager/PIO Bonnie Gilberti, City Attorney Christine Hayes, and City Clerk Kay Kammer.

TOPIC: Federal Funding

Presented by Finance and Information Services Director Meagan Lowery.

Summary: City Council was presented information and discussed funding policies for the federal funds received in response to the pandemic.

ADJOURNMENT

The meeting adjourned at 6:26 P.M.

A handwritten signature in blue ink, appearing to read "Adrian Cortes".

Adrian Cortes
Mayor

A handwritten signature in blue ink, appearing to read "Kay Kammer".

Kay Kammer
City Clerk

Date of approval by the City Council: July 6, 2021



BATTLE GROUND CITY COUNCIL MEETING MINUTES

JUNE 21, 2021

The regular meeting of the Battle Ground City Council was called to order at 7:00 p.m. by Mayor Cortes via Zoom meeting, Meeting ID 6112135077.

City Clerk Kay Kammer called the roll. The following were:

COUNCIL PRESENT: Mayor Adrian Cortes, Deputy Mayor Philip Johnson, Council members Cherish DesRochers, Shane Bowman, Brian Munson, and Shauna Walters.

STAFF PRESENT: City Manager Erin Erdman, Police Chief Mike Fort, Public Works Director Mark Herceg, Finance and Information Services Director Meagan Lowery, Community Development Director Sam Crummett, Fire District No. 3 Chief Scott Sorenson, Communications Manager/PIO Bonnie Gilberti, City Attorney Christine Hayes and City Clerk Kay Kammer.

SUMMARY REPORTS AND PRESENTATIONS

Council member(s) reported on the following: 7:01 p.m.

Council member Walters

- ❖ Prevent Together Coalition meeting

Council member Bowman

- ❖ Discovery Clean Water Alliance (DCWA) meeting

Mayor's Report 7:05 p.m.

- ❖ Resolution No. 20-02-D, Emergency Declaration

CITIZEN'S COMMUNICATIONS 7:05 p.m.

No comments received.

CONSENT AGENDA 7:06 p.m.

- City Council study session minutes from June 7, 2021,
- City Council meeting minutes from June 7, 2021.
- Payroll vouchers dated 06/10/2021, #28857 through #28859 in the amount of \$2,833.50 and direct deposits in the amount of \$213,961.87.
- Claim Vouchers dated 06/03/2021, #88562 through #88579, in the amount of \$54,904.61.
- Claim Vouchers dated 06/11/2021, #88580 through #88641, in the amount of \$604,545.75.
- NE 92nd Avenue Quit Claim Deed from Washington State Department of Transportation (WSDOT).

- G. Gardner Oaks Electrical Easement with Clark Public Utilities (CPU).
- H. Operations Center Electrical Easement with Clark Public Utilities (CPU).
- I. Interagency Data Sharing Agreement with the Washington State Auditor's Office (SAO).
- J. Washington State Department of Commerce contract extension for the Housing Action Plan.

Council member Walters requested item I, Interagency Data Sharing Agreement with SAO to be removed from consent for further discussion.

MOTION: Council member Walters moved to approve the consent as amended removing item I.

SECOND: Council member Munson.

AYES: Cortes, DesRochers, Johnson, Bowman, Walters, and Munson.

NAYS: None.

VOTE: Motion carried.

MOTION: Deputy Mayor Johnson moved to approve item I, Interagency Data Sharing Agreement with SAO as presented.

SECOND: Council member Bowman.

AYES: Cortes, DesRochers, Johnson, and Bowman.

NAYS: Walters and Munson.

VOTE: Motion carried.

PUBLIC HEARING

NE 4th Street Street Vacation Request: Public Hearing/Motion

7:16 p.m.

Presented by Public Work Director Mark Herceg.

Summary: Council accepted testimony; considered approval of the request and whether to require compensation and/or an easement.

Mayor Cortes opened the public hearing at 7:18 p.m.

Ms. Sullivan

Provided information regarding the reason for the request.

Mayor Cortes closed the public hearing at 7:19 p.m.

MOTION: Deputy Mayor Johnson moved to authorize the street vacation pending an appraisal, the cost or which is to be borne by the applicant, to be reviewed and determined compensation, if any, that should be paid along with a dedication of an easement to the city.

SECOND: Council member Bowman.

AYES: Cortes, DesRochers, Johnson, Bowman, Walters, and Munson.

NAYS: None.

VOTE: Motion carried.

Ordinance No. 2021-15, Wheeled All-Terrain Vehicles: Public Hearing/Motion

7:23 p.m.

Presented by City Manager Erin Erdman.

Summary: Council accepted testimony and considered approval of authorizing off road/all-terrain vehicles on public roadways with a speed limit of 35 mph or less.

Mayor Cortes opened the public hearing at 7:25 p.m.

No testimony was received.

Mayor Cortes closed the public hearing at 7:25 p.m.

MOTION: Council member Bowman moved to adopt Ordinance No. 2021-15 authorizing wheeled all-terrain/off road vehicles as presented.

SECOND: Council member Walters.

AYES: Cortes, DesRochers, Bowman, Walters, and Munson.

NAYS: Johnson.

VOTE: Motion carried.

Resolution No. 21-03, Land Use Master Plan: Public Hearing/Motion

7:27 p.m.

Presented by Community Development Director Sam Crummett.

Summary: Council received a presentation from BERK Consulting, accepted testimony, and considered approval of the Land Use Master Program updates.

Mayor Cortes opened the public hearing at 7:50 p.m.

Kurt Stonex, Olson Engineering, representative for RKNW LLC

RKNW LLC is in favor of the proposed Residential (R10) zoning for their parcel and plans to purchase the parcel adjacent and requests that the zoning be modified from Regional Center (RC) to the R10 zoning so both parcels are the same zoning.

Mayor Cortes closed the public hearing at 7:56 p.m.

MOTION: Deputy Mayor Johnson moved to adopt Resolution No. 21-03 adopting the Land Use Management Program as presented.

SECOND: Council member Bowman.

MOTION: Deputy Mayor Johnson moved to amend the original motion and adopt Resolution No. 21-03 adopting the Land Use Management Program with the modification of the Cook property (Parcel No. 194570000) to remain as currently zoned.

SECOND: Council member Bowman.

AYES: Cortes, DesRochers, Johnson, Bowman.

NAYS: Walters, and Munson.

VOTE: Motion carried.

FIRST MOTION: Motion failed.

8:10 p.m.

Resolution No. 21-06, Six-Year Transportation Improvement Program (TIP): Public Hearing/Motion

Presented by Public Work Director Mark Herceg.

Summary: Council accepted testimony and considered approval of the proposed six-year TIP.

Mayor Cortes opened the public hearing at 8:11 p.m.

No testimony was received.

Mayor Cortes closed the public hearing at 8:11 p.m.

MOTION: Council member Bowman moved to adopt Resolution No. 21-06 adopting the 2022 – 2027 Six-Year Transportation Improvement Program as presented.

SECOND: Council member Munson.

AYES: Cortes, DesRochers, Johnson, Bowman, Walters, and Munson.

NAYS: None.

VOTE: Motion carried.

BUSINESS

8:14 p.m.

Ordinance No. 2021-03, SW 2nd Ave Street Vacation: Consideration/Motion

Presented by Public Work Director Mark Herceg.

Summary: Council considered and provided direction if compensation is required for a proposed street vacation of a dead end stub at SW 2nd Avenue.

David Reeves

Provided information and requested to authorize no compensation required.

Ian Dypold

Provided information and requested to authorize no compensation required.

MOTION: Deputy Mayor Johnson moved to adopt Ordinance No. 2021-03 authorizing the street vacation with modification of Section 2 authorizing compensation to the City to be 10% of the appraisal.

SECOND: Council member DesRochers.

AYES: DesRochers, Johnson, and Walters.

NAYS: Bowman, Cortes and Munson.

VOTE: Motion failed. Refer to Council Communications for secondary vote.

Sarkinen Notice of Intent to Annex: Presentation/Motion

8:26 p.m.

Presented by Community Development Director Sam Crummett.

Summary: Council was presented information and considered a notice of intent to annex 5 parcels in the northeastern portion of the City south of Heisson Road and the Crystal Springs subdivision.

MOTION: Council member Bowman moved to modify the boundary of the 10% Notice of Intent to Annex as recommended by staff.

SECOND: Council member Munson.

AYES: Cortes, DesRochers, Johnson, Bowman, Walters, and Munson.

NAYS: None.

VOTE: Motion carried.

Alternate Street Name: Presentation/Motion

8:28 p.m.

Presented by Community Development Director Sam Crummett.

Summary: Council was presented information and considered assignments of street names.

Council direction: staff to develop a comprehensive naming policy and provide to the developer a list of names of significance for their consideration for the naming of the street.

Ordinance No. 2021-16, Emergency Interim Zoning Controls: Presentation/Motion

8:37 p.m.

Presented by Community Development Director Sam Crummett.

Summary: Council was presented information and considered interim zoning controls in the Mixed-Use Employment districts.

MOTION: Council member Walters moved to adopt Ordinance No. 2021-16 Emergency Interim Zoning Controls as presented.

SECOND: Council member Munson.

AYES: Cortes, DesRochers, Johnson, Bowman, Walters, and Munson.

NAYS: None.

VOTE: Motion carried.

ADMINISTRATIVE REPORTS

8:42 p.m.

Executive

- ❖ Skate Park vandalism and costs

Council direction was to research cameras and public live feed

- ❖ In-person council meetings

Council direction was to not resume in-person meetings until HVAC project at City Hall and requirements can be met for open public meetings

COUNCIL COMMUNICATIONS

8:50 p.m.

Council member Munson

- ❖ Ordinance No. 2021-03, SW 2nd Ave Street Vacation

MOTION: Council member Munson moved to bring forth Ordinance No. 2021-03 for a vote.

SECOND: Council member DesRochers.

AYES: Cortes, DesRochers, Johnson, Bowman, Walters, and Munson.

NAYS: None.

VOTE: Motion carries.

MOTION: Council member Munson moved to adopt Ordinance No. 2021-03 authorizing the street vacation as presented.

SECOND: Council member Bowman.

AYES: DesRochers, Bowman, Walters, and Munson.

NAYS: Johnson and Cortes.

VOTE: Motion carries.

Council member Bowman

- ❖ Harvest Days update

CLOSED DOOR SESSION

Mayor Cortes announced at 9:00 p.m. that council would enter a closed-door session to discuss contract negotiations for approximately 30 minutes with no action to be taken.

Mayor Cortes reconvened the meeting at 9:25 p.m. and announced no action would be taken.

ADJOURNMENT

The meeting adjourned at 9:25 p.m.



Adrian Cortes
Mayor



Kay Kammer
City Clerk

Date of approval by the City Council: July 6, 2021

Regular council meetings of the Battle Ground City Council are recorded digitally. These recordings are kept on file in the office of the City Clerk for a period of six (6) years.

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