



**BATTLE GROUND CITY COUNCIL STUDY SESSION  
JUNE 7, 2021**

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The study session of the Battle Ground City Council was called to order at 6:00 p.m. by Mayor Cortes via Zoom meeting, meeting ID 6112135077.

**COUNCIL:** Mayor Adrian Cortes, Deputy Mayor Philip Johnson, and Council members Cherish DesRochers, Shane Bowman, Brian Munson, Shauna Walters, and Mike Dalesandro.

**PLANNING COMMISSION:** Chair Kevin Tapani, members Greg Cheney, John Idsinga, Candy Bonneville, Josie Calderon, Neil Butler, and Stacy Kysar.

**STAFF:** City Manager Erin Erdman, Community Development Director Sam Crummett, Public Works Director Mark Herceg, Police Chief Mike Fort, Finance and Information Services Director Meagan Lowery, Communications Manager/PIO Bonnie Gilberti, City Attorney Christine Hayes, and City Clerk Kay Kammer.

**TOPIC: Housing Action Plan**

Presented by Public Works Director Mark Herceg.

Summary: Council and Planning Commission members received a presentation of the Housing Action Plan from Kristin Mardt, Project Manager from BERK Consulting.

**ADJOURNMENT**

The meeting adjourned at 6:48 P.M.

Handwritten signature of Adrian Cortes in blue ink.

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Adrian Cortes  
Mayor

Handwritten signature of Kay Kammer in blue ink.

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Kay Kammer  
City Clerk

Date of approval by the City Council: June 21, 2021



**BATTLE GROUND CITY COUNCIL MEETING MINUTES**  
**JUNE 7, 2021**

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The regular meeting of the Battle Ground City Council was called to order at 7:00 p.m. by Mayor Cortes via Zoom meeting, Meeting ID 6112135077.

City Clerk Kay Kammer called the roll. The following were:

**COUNCIL PRESENT:** Mayor Adrian Cortes, Deputy Mayor Philip Johnson, Council members Cherish DesRochers, Shane Bowman, Brian Munson, Shauna Walters, and Mike Dalesandro.

**ABSENT:** None.

**STAFF PRESENT:** City Manager Erin Erdman, Police Chief Mike Fort, Public Works Director Mark Hecceg, Finance and Information Services Director Meagan Lowery, Community Development Director Sam Crummett, Fire District No. 3 Chief Scott Sorenson, Communications Manager/PIO Bonnie Gilberti, City Attorney Christine Hayes and City Clerk Kay Kammer.

**SUMMARY REPORTS AND PRESENTATIONS**

**Council member reports**

7:02 p.m.

Council member Munson

- ❖ Lodging Tax Advisory Committee (LTAC) meeting

**Mayor's Report**

7:04 p.m.

- ❖ Resolution No. 20-02-D, Emergency Declaration

**Presentations**

7:15 p.m.

- ❖ New employee introduction: Rhonda Calkins, Executive Assistant

**CITIZEN'S COMMUNICATIONS**

7:07 p.m.

None received.

**CONSENT AGENDA**

7:08 p.m.

- City Council study session minutes from May 17, 2021,
- City Council meeting minutes from May 17, 2021.
- Payroll vouchers dated 05/25/2021, #28854 through #28856 in the amount of \$2,316.47 and direct deposits in the amount of \$213,033.71.
- Claim Vouchers dated 05/14/2021, #88450 through #88508, in the amount of \$754,983.02.

- E. Claim Vouchers dated 05/20/2021, #88509 through #88539, in the amount of \$331,241.69.
- F. Claim Vouchers dated 05/28/2021, #88540 through #88561, in the amount of \$68,462.23.
- G. Professional Service Agreement extension with BERK Consulting for completion of the Land Use Management Plan and Transportation System Plan update.
- H. Contract award to Granite Construction for the 2021 Street Preservation Program – Mill & Fill project.

**MOTION:** Deputy Mayor Johnson moved to approve the consent as presented.

**SECOND:** Council member Bowman.

**AYES:** Cortes, Dalesandro, DesRochers, Johnson, Bowman, Walters, and Munson.

**NAYS:** None.

**VOTE:** Motion carried.

**PUBLIC HEARING**

**Ordinance No. 2021-13, Shoreline Master Plan: Public Hearing/Motion**

**7:10 p.m.**

Presented by Community Development Director Sam Crummett

Summary: Council accepted testimony and considered adoption of the updates to the Shoreline Master Plan.

Mayor Cortes opened the public hearing at 7:12 p.m.

No testimony was received.

Mayor Cortes closed the public hearing at 7:12 p.m.

**MOTION:** Council member Dalesandro moved to adopt Ordinance 2021-13, Shoreline Master Plan as presented.

**SECOND:** Council member Munson.

**AYES:** Cortes, Dalesandro, DesRochers, Johnson, Bowman, Walters, and Munson.

**NAYS:** None.

**VOTE:** Motion carried.

**Housing Action Plan: Presentation/Public Hearing**

**7:13 p.m.**

Presented by Community Development Director Sam Crummett.

Summary: Council accepted testimony regarding the proposed Housing Action Plan.

Mayor Cortes opened the public hearing at 7:14 p.m.

No testimony was received.

Mayor Cortes closed the public hearing at 7:14 p.m.

**BUSINESS**

**7:18 p.m.**

**Sarkinen Notice of Intent to Annex: Presentation/Motion**

Presented by Community Development Director Sam Crummett.

Summary: Council was presented information and considered a notice of intent to annex 5 parcels in the northeastern portion of the City south of Heisson Road and the Crystal Springs subdivision.

**MOTION:** Deputy Mayor Johnson moved to postpone the Sarkinen Notice of Intent to Annex until the June 21, 2021 meeting.

**SECOND:** Council member Munson.

**AYES:** Cortes, Dalesandro, DesRochers, Johnson, Bowman, Walters, and Munson.

**NAYS:** None.

**VOTE:** Motion carried.

**Alternate Street Name: Presentation/Motion**

**7:33 p.m.**

Presented by Community Development Director Sam Crummett.

Summary: Council was presented information and considered assignments of street names.

**Council consensus was to postpone the agenda item to the June 21, 2021 meeting.**

**Resolution No. 21-04, Fee Schedule: Presentation/Motion**

**7:49 p.m.**

Presented by Finance and Information Services Director Meagan Lowery.

Summary: Council was presented information and considered an update to the Fee Schedule for the Bricks and Banner program and park rental fees.

**MOTION:** Council member DesRochers moved to adopt Resolution No. 21-04, Fee Schedule as presented.

**SECOND:** Council member Walters.

**AYES:** Cortes, Dalesandro, DesRochers, Johnson, Bowman, Walters, and Munson.

**NAYS:** None.

**VOTE:** Motion carried.

**Ordinance No. 2021-15, Off Road Vehicles (ORV): Presentation/Motion**

**7:56 p.m.**

Presented by City Manager Erin Erdman.

Summary: Council was presented information and considered the allowance of ORV/ATV Terrain vehicles on city streets with speed limits of 35 MPH or less.

**Council consensus was to bring the ordinance back at a future meeting for a public hearing.**

**2022-2027 Six-Year Transportation Improvement Program (TIP): Presentation**

**8:03 p.m.**

Presented by Public Works Director Mark Herceg.

Summary: Council was presented information regarding the proposed six-year TIP.

**ADMINISTRATIVE REPORTS**

**8:08 p.m.**

Executive

- ❖ Letter requesting support for transportation and infrastructure needs as part of the INVEST Act.

Finance

- ❖ Federal funding for pandemic assistance
- Council consensus was to authorize the City Manager to sign the agreements to receive funding
- ❖ State Auditor Office Interlocal Agreement

**COUNCIL COMMUNICATIONS**

8:19 p.m.

Council member Dalesandro

- ❖ Announced his resignation from City Council effective June 8, 2021 as he will be relocating out of state for a new job opportunity

Council member Munson

- ❖ Bonney Lake Resolution 2937 regarding Vaxing Segregation

**MOTION:** Council member Munson moved to bring forward an identical resolution substituting Battle Ground for Bonney Lake for presentation and discussion opposing government mandated requirements at the June 21, 2021 meeting.

**SECOND:** Council member Walters.

**AYES:** Munson, Walters, DesRochers.

**NAYS:** Bowman, Dalesandro, Johnson, Cortes.

**VOTE:** Motion fails.

Deputy Mayor Johnson

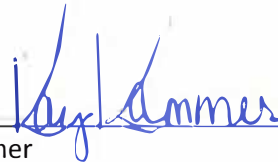
- ❖ Skate Park graffiti

**ADJOURNMENT**

The meeting adjourned at 8:31 p.m.



Adrian Cortes  
Mayor



Kay Kammer  
City Clerk

Date of approval by the City Council: June 21, 2021

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