BATTLE GROUND CITY COUNCIL AGENDA
MONDAY, JANUARY 21, 2025

BATTLE GROUND CITY HALL COUNCIL CHAMBERS
109 SW 1ST ST., SECOND FLOOR
BATTLE GROUND, WA 98604

MEETING PROCEDURES: The meeting will be conducted in person and via Zoom, allowing council members, staff, and members of the public to hear all individuals participating in the meeting. Members of the public may attend in person or watch the meeting live via the link below.

WATCH LIVE: Members of the public may watch the meeting live on YouTube at Battle Ground City Council - YouTube.

TO PARTICIPATE: Members of the public wishing to comment or provide testimony during the meeting may appear in person to speak during Citizen's Communications and Public Hearings. Comments are limited to three (3) minutes. Please submit written comments to the City Clerk's Office at least six (6) hours prior to the meeting with the heading "Public Comment for disbursement to the City Council."

ACCESSIBILITY: The City Hall is accessible to individuals with disabilities. As per RCW 42.30.240(2), if you face difficulty attending an in-person meeting to provide oral comment, you can do so remotely, provided that oral public comments are accepted at the meeting. If you require special accommodation to attend the meeting or to provide public comment remotely, please contact the City Clerk's Office at (360) 342-5008 or cityclerk.info@cityofbg.org at least forty-eight (48) hours in advance.

City Council Meeting Agenda

CALL TO ORDER – 7:00 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

MOTION TO APPROVE AGENDA

SUMMARY REPORTS AND PRESENTATIONS

Councilmember Reports

- C-Tran Board of Directors Meeting Report
- LEOFF-1 Disability Board Meeting
- Ending Community Homelessness Organization (ECHO) Meeting Report
- Urban County Policy Board (CDBG) Meeting

Mayor's Report

- Appointment of Alison Bauer to the Parks & Community Engagement Advisory (PACE) Board, Position #7, unexpired term ending 12/31/2026

Presentations

- 2025 Federal Legislative Agenda: Presentation/Motion

CITIZEN'S COMMUNICATIONS

CONSENT AGENDA

All items listed below are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests specific item(s) be removed from the Consent Agenda for discussion prior to the time Council votes on the motion to adopt the Consent Agenda.

A. City Council Study Session and Regular Meeting Minutes of January 6, 2025

B. Claim Vouchers dated 12/31/2024, #96523-#96547, and Bank Drafts, in the amount of $438,753.00
C. Claim Vouchers dated 01/06/2025, #96548-#96593, and Bank Drafts, in the amount of $410,051.47
D. Claim Vouchers dated 01/13/2025, #96594-#96653, and Bank Drafts, in the amount of $2,056,669.48
E. Payroll dated 01/10/2025, vouchers #29210-#29213 in the amount of $2,061.18, and direct deposits of $272,731.72 for a total payroll of $274,792.90.
F. SW Eaton Boulevard Improvements – Local Agency Agreement Supplement
G. W 15th Avenue & W Main Street Intersection Improvements – Local Agency Agreement Supplement
H. Tukes Mountain Reservoir Conservation Covenant

BUSINESS

Notice of Intent to Annex, Winters Annexation Request: Presentation/Motion
Presented by Community Development Director Kristin Lehto
Summary: The council will be presented information and consider a request to annex a total of fifteen (15) acres located at NE 92nd Avenue and NE 239th Street.

City Speed limits: Presentation/Motion
Presented by Public Works Director Mark Herceg
Summary: The council will be presented with information on setting speed limits, recent changes to the Manual on Uniform Traffic Control Devices (MUTCD), and speed studies conducted over the past year.

ADMINISTRATIVE REPORTS

COUNCIL COMMUNICATIONS

ADJOURNMENT

NEXT MEETING DATE: Monday, February 3, 2025 – Special Meeting at 5:00 p.m. – Regular meeting at 7:00 p.m.

Public Notices:

- Persons requiring special arrangements in order to participate in meetings should call the City Clerk's office at (360) 342 – 5008 at least two (2) business days prior to the scheduled meeting.
- The public is invited to view the full City Council packet on our website at www.cityofbg.org.
- This institution is an equal opportunity provider and employer.
- Any subject placed on the agenda, regardless of how the matter is stated on the agenda, may be acted on by the council.
- Información será traducida al español a petición de cityclerk.info@cityofbg.org.
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- 如需相关信息的中文版本，请来函索取：cityclerk.info@cityofbg.org
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- Ang impormasyon ay makukuha sa Tagalog sa pamamagitan ng kahilingan sa cityclerk.info@cityofbg.org
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CITY OF BATTLE GROUND
STAFF REPORT

To:	City Council
From:	Kris Swanson, City Manager
Date:	January 21, 2025
Proceeding Type:	PRESENTATION/Motion
Subject:	2025 Federal Legislative Agenda

Legislative History:	
• First Presentation	January 21, 2025

Staff Report Summary

CFM will present a Federal Affairs update and provide a preview of the what to expect with the incoming Federal administration.

Council will be presented with the Draft 2025 Federal Legislative Agenda for consideration and approval.

Options

Option	***Results***
• *Approve the 2025 Legislative Agenda as proposed*	This will be used for lobbying efforts in 2025
• *Request edits to the 2025 Legislative Agenda*	Staff will make changes and bring back for review.

Staff Recommendation

Approve the legislative agenda as presented.

Attachments

A.	2025 Federal Legislative Agenda

THE CITY OF
Battle Ground
WASHINGTON

2025 Federal Legislative Agenda

Current Projects ***Federal Request***

Eaton Boulevard Improvement Project ***$4 million***

The City of Battle Ground is seeking federal funding for the reconstruction of SW Eaton Boulevard between SW 20th Avenue and SR 503, a corridor comprised of the city's highest accident locations. The primary purpose of the project is to bring the roadway up to the city's Minor Arterial Standards, which will significantly increase safety by including a center turn lane and separating bike lanes and sidewalks from traffic. Additionally, a signal will be installed at SW 20th Avenue and additional turn lanes at the intersection with SR 503. Federal funding would complement over $3.5 million in state and local funding for the project.

92nd Ave Sewer Extension Project – Phase II ***$2 million***

The City of Battle Ground owns, operates, and maintains a sewer system network of 58 miles of gravity and pressure sewer lines along with 12 lift stations. As the city grows, this network must be extended and expanded to support new development. The northwest quadrant of the city contains large amounts of developable employment and residential land, but the existing sewer infrastructure is already near capacity. The 92nd Ave Sewer Extension Project would complete approximately two miles of improvements from 92nd Ave to SR 503, unlocking approximately 190 Acres for private development. Project components include the construction of a new pump station, new force main and upsizing existing force main.

Phase I of the project – which includes construction of the new pump station – is underway and begins construction in January 2024. The city is seeking funding for Phase II, which involves construction of approximately 0.5 miles of force main from SW 20th Avenue to SR 503 and 0.75 miles of gravity main in SR 502. Phase II will extend a parallel force main for an existing pump station and converting a second pump station to gravity flow to the new 92nd Avenue Pump Station, providing desperately needed additional capacity in the area.

Public Safety Technology **$315,000**

On behalf of its Police Department, the City of Battle Ground requests $315,000 in funding for its outdate car and portable radios. Of its current 22 police vehicle fleet only 17 are equipped with police radios mounted in them. In addition, of its 33 portable radios only seven still serviceable; twenty-six life cycles expired at the end of 2023.

Battle Ground Downtown Revitalization **$500,000**

The City of Battle Ground requests $500,000 to complete engineering and design of its Main Street Revitalization Project. The city's main thoroughfare, East Main Street, offers visitors and residents access to restaurants, shopping, professional services, parks and recreation, hotel accommodation, and City and

community services, including the Battle Ground Community Center and City Hall. The street is also centrally located to Battle Ground High School and within walking distance of multifamily housing. Main street programs enhance the economic vitality of cities while improving residents' quality of life, increasing accessibility, walkability, and expanding use of public space. Planning work is underway, and the requested funding will allow the city to complete engineering and design necessary to make the project shovel ready. Anticipated improvements include widening existing sidewalks, moving utilities underground, widening the street, and expanding opportunities for parking. In addition to street improvements, the Main Street Revitalization project would also include improvements to the city's Fairground Park, located at the end of East Main Street. The park is home to the Battle Ground Community Center, the City's award-winning skatepark, and baseball/softball fields.

Future Projects

Force Main Construction ***$40 million***

Sanitary sewer waste from the City of Battle Ground currently travels 9 miles through a 16-inch force main on its way to the Salmon Creek Treatment Plant. The capacity of this force main is expected to be reached between 2032 and 2035 due to the continuing growth of the city. The City is planning to construct a parallel 24-inch force main prior to capacity being reached. Future funding of this project would allow for the city to continue to grow for the next 50 years.

Paradise Point Transmission Line ***$9 million***

The City of Battle Ground supports Clark Public Utilities' Paradise Point Transmission Line Project. Battle Ground paid for the establishment of a well at Paradise Point (La Center area) and will partner with Clark Public Utilities to construct a transmission line from Paradise Point to Battle Ground. The total project cost is $18 million with Battle Ground paying roughly half of the cost.

Contacts:

Page Phillips Strickler
CFM Advocates
503.789.1427
Pages@cfmpnw.com

City Manager Kris Swanson
City of Battle Ground
360.342.5005
Kris.Swanson@cityofbg.org

Battle Ground City Council Study Session
Monday, January 6, 2025

The study session of the Battle Ground City Council was called to order in the Battle Ground Council Chambers at 6:00 p.m. by Mayor McCoy.

The following were present:

COUNCIL: Mayor Troy McCoy, Deputy Mayor Bowman, and Council members Adrian Cortes, Victoria Ferrer, Tricia Davis, Cherish DesRochers, and Eric Overholser

ABSENT: None.

STAFF: City Manager Kris Swanson, Deputy City Manager Rob Ferrier, Finance and Information Services Director Meagan Lowery, Public Works Director Mark Herceg, Community Development Director Kristin Lehto, Police Chief Dennis Flynn, Acting City Attorney Ken Harper, and City Clerk Elizabeth Halili

TOPIC: Fluoridation of City Water

Summary: Public Works Director Mark Herceg presented council members with information on fluoridation in the City's water system, including:

- *The City's history of water fluoridation*
- *State laws that regulate fluoridation*
- *Operations, fluoride testing, and cost.*

The Council discussed the presentation.

ADJOURNMENT

The meeting adjourned at 6:30 p.m.

_____ _____

Troy McCoy
Mayor

Elizabeth Halili
City Clerk

Date of approval by the City Council: January 21, 2025

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DRAFT

Battle Ground City Council Meeting Minutes
Monday, January 6, 2025

The regular meeting of the Battle Ground City Council was called to order in the Battle Ground Council Chambers at 7:00 p.m. by Mayor McCoy. The meeting was recorded via Zoom and live-streamed on YouTube.

The Pledge of Allegiance was recited.

City Clerk Elizabeth Halili called the roll. The following were present:

COUNCIL: Mayor Troy McCoy, Deputy Mayor Shane Bowman, and Councilmembers, Tricia Davis, Cherish DesRochers, Victoria Ferrer, Adrian Cortes and Eric Overholser

ABSENT: None.

STAFF: City Manager Kris Swanson, Deputy City Manager Rob Ferrier, Finance and Information Services Director Meagan Lowery, Police Chief Dennis Flynn, Public Works Director Mark Herceg, Community Development Director Kristin Lehto, Communications Manager/Public Information Officer Alisha Smith (via Zoom), Recreation & Facilities Manager Kim Cederholm (via Zoom), Acting City Attorney Ken Harper and City Clerk Elizabeth Halili.

MOTION TO APPROVE AGENDA **7:01 p.m.**

MOTION: Councilmember Bowman moved to approve the Meeting Agenda as presented.
SECOND: Councilmember Cortes
VOTE: Motion carried. 7-0

SUMMARY REPORTS AND PRESENTATIONS **7:01 p.m.**

Councilmember Reports:

- ***Ending Community Homelessness Organization (ECHO) Meeting Report Meeting Report***
  Councilmember Ferrer provided a report.

Consensus was reached by the Council to authorize Jordan Boege, Senior Policy Analyst for the Clark County Council and County Manager's Office, to draft a letter on behalf of the City of Battle Ground. The letter will request that ECHO funding not be reduced during the next biennium. The council will review and consider approving the draft letter at a future meeting.

- ***Discovery Clean Water Alliance (DCWA) Meeting Report***
  Deputy Mayor Bowman provided a report.
- ***SW WA Regional Transportation Council (RTC) Report Meeting Report***
  Mayor McCoy noted that he will continue to serve on this Council in 2025.

- ***C-TRAN Board of Directors Meeting Report***
  Mayor McCoy provided a report. Mayor McCoy noted that he met with the C-TRAN CEO regarding transportation for Community Court.

Mayor's Report:

- ***Appointment of Zacharey French to the Parks & Community Engagement Advisory Board, Youth Position, unexpired term ending 6/30/2025***
  Mayor McCoy called for a motion to approve the appointment of Zacharey French to PACE Advisory Board, Youth Position, unexpired term ending on June 30, 2025

MOTION: Councilmember Ferrer moved to approve the appointment of Zacharey French to PACE Advisory Board, Youth Position, unexpired term ending on June 30, 2025
SECOND: Councilmember DesRochers
VOTE: Motion carried 7-0

Zacharey French provided a brief statement.

- ***Service Recognition – Councilmember Adrian Cortes***
  Mayor McCoy recognized and thanked Councilmember Adrian Cortes for his years of service to the community on the Battle Ground City Council, noting his accomplishments, and presented him with a commemorative gavel and plaque. Councilmember Cortes made a brief statement.

- ***Re-appointment of Evelina Kurilenko to Salary Commission Position #3, term ending 12/31/2027***
  Mayor MCoy called for a motion to approve the re-appointment of Evelina Kurilenko to Salary Commission Position #3, term ending 12/31/2027.

MOTION: Councilmember Bowman moved to approve the re-appointment of Evelina Kurilenko to Salary Commission Position #3, term ending December 31, 2027.
SECOND: Councilmember DesRochers
VOTE: Motion carried 7-0

- ***City Council Liaison and Ad Hoc Committee Appointments***
  Mayor McCoy sought the interest of Council members and recommended the following City Council Liaison and Ad Hoc Committee appointments:
  - ***Clark County Mosquito District Board of Trustees**, Delegate position reappointment of Councilmember Tricia Davis, 2-year term ending December 31, 2026.*
  - ***Clark County Public Transportation Benefit Area (C-TRAN) Board of Directors**, Delegate position reappointment of Mayor Troy McCoy, 1-year term ending December 31, 2025.*
  - ***Clark County Public Transportation Benefit Area (C_TRAN) Board of Directors**, Alternate position reappointment of Councilmember Victoria Ferrer, 1-year term ending December 31, 2025.*
  - ***City of Battle Ground Ethics and Administration Committee**, Delegate position reappointment of Councilmember Cherish DesRochers, term ending December 31, 2026*
  - ***Emergency Medical Services (EMS) District #2 Board**, Delegate position reappointment of Councilmember Eric Overholser, 1-year term ending December 31, 2025*
  - ***Evaluation Committee**, Delegate position reappointment of Deputy Mayor Bowman, 1-year term ending December 31, 2025*
  - ***Evaluation Committee**, Delegate position reappointment of Councilmember Eric Overholser, 1-term ending December 31, 2025.*

- ***Legislative Committee**, Delegate reappointment of Deputy Mayor Bowman, 2-year term ending December 31, 2026*
- ***Legislative Committee**, Delegate appointment of Councilmember Eric Overholser 2-year term ending December 31, 2026*

MOTION: Councilmember Ferrer moved to keep all of the Council Liaison and Ad Hoc Committee appointments the same other than Councilmember Overholser replacing Councilmember Cortes on the Legislative Committee.
SECOND: Deputy Mayor Bowman
VOTE: Motion carried 7-0

Presentations:

- **Eaton Park Workforce Housing Project**
  City Manager Kris Swanson introduced T.J. Fontenette of Principal Properties and Andy Silva of the Vancouver Housing Authority (VHA). Andy Silva provided a presentation regarding the affordability and availability of workforce housing. Mr. Fontenette provided a presentation on the Eaton Park Workforce Housing Project.

  The Council discussed the presentation.
  Mr. Fontenette and Mr. Silva responded to questions from Council.
  City staff responded to questions from Council.

Councilmember DesRochers left the chambers at 8:08 p.m.

CITIZEN'S COMMUNICATIONS **8:08 p.m.**

- *Bill Osmunson provided public comment via Zoom*

Councilmember DesRochers re-entered the chambers at 8:10 p.m.

- *Derek Kemppainen provided public comment*
- *Wynn Grcich provided public comment and handouts.*
- *Geri Rubano provided public comment*
- *Justin Forsman provided public comment*
- *Jessica Cole provided public comment*

CONSENT AGENDA **8:29 p.m.**

A. City Council Executive Session and Regular Meeting Minutes of December 2, 2024
B. Claim Vouchers dated 12/09/2024, #96340-#96399, and Bank Drafts, in the amount of $1,388,280.87
C. Claim Vouchers dated 12/16/2024, #96400-#96462, and Bank Drafts, in the amount of $815,378.64
D. Claim Vouchers dated 12/23/2024, #96463-#96522, and Bank Drafts, in the amount of $724,615.64
E. Payroll dated 12/10/2024, vouchers #29200-#29204 in the amount of $4,567.84, and direct deposits of $272,595.18 for a total payroll of $277,163.02.
F. Payroll dated 12/23/2024, vouchers #29205-#29209 in the amount of $2,416.21, and direct deposits of $281,104.88 for a total payroll of $283,521.09.
G. SW Eaton Boulevard Improvements – ROW Purchase Approval – NPG Property

MOTION: Councilmember Cortes moved to approve the Consent Agenda as presented.
SECOND: Councilmember Ferrer

VOTE: Motion carried 7-0

Mayor McCoy recessed the regular meeting at 8:30 p.m.
Mayor McCoy resumed the regular meeting at 8:35 p.m.

BUSINESS **8:35 p.m.**

Filing of City Council Vacancy – Position #4: Presentation/Motion
Presented by City Manager Kris Swanson
Summary: The council received a presentation from City Manager Kris Swanson on the appointment process and two proposed timelines for filling the City Council Position #4 seat being vacated by Councilmember Cortes. The council considered directing staff to notice the vacancy and solicit applications according to proposed timelines.

City Manager Kris Swanson congratulated Councilmember Cortes on his election to the Washington State Senate and noted that his resignation from City Council Position #4 will be effective on January 7, 2025. Ms. Swanson presented the appointment process and proposed timeline for filling the City Council Position #4 seat.

Mayor McCoy explained the reason for the short timeline A
The Council discussed the presentation.

MOTION: Deputy Mayor Bowman moved to suspend the rules for council vacancies
SECOND: Councilmember DesRochers
VOTE: Motion carried 7-0

MOTION: Deputy Mayor Bowman moved to use Timeline A and switch the application deadline to 10:00 a.m. on Tuesday, January 21, 2025.
SECOND: Councilmember Overholser
VOTE: Motion carried 7-0

Councilmember Cortes left the chamber at 8:57 p.m.

Senior Center Remodel – Bid Results: Presentation/Motion
Presented by Public Works Director Mark Herceg
Summary: The council was presented with a bid from ATK Construction for the Senior Center Remodel project, discussed various project options, and considered awarding the portions of the project they wished completed.

Councilmember Cortes re-entered the chambers at 9:00 p.m.

The Council discussed the presentation.

MOTION: Councilmember Overholser moved to award the Senior Center Remodel Base Bid and Alternates 1, 2, & 3 to ATK Construction.
SECOND: Councilmember Ferrer
VOTE: Motion carried 7-0

Ordinance 2025-02 Unauthorized Encampments on Public Property: Presentation/Set Public Hearing
Presented by Deputy City Manager Robert Ferrier
Summary: The council received a presentation on a proposed policy and ordinance regarding unauthorized encampments on public property and considered setting a public hearing to hear public testimony on the matter for February 3, 2025.

The Council discussed the presentation.

Clerk Halili read the Ordinance Title (1st Reading)

MOTION: Councilmember Overholser moved to set a Public Hearing for February 3, 2025, to hear public comment regarding Ordinance 2025-02.
SECOND: Councilmember Ferrer
VOTE: Motion carried 7-0

ADMINISTRATIVE REPORTS **9:18 p.m.**

City Manager Kris Swanson reported on the following:

- *Announced that the Government Finance Officers Association (GFOA) has awarded the City with a Certificate of Achievement for Excellence in Financial Reporting for its annual comprehensive financial report for the fiscal year ending December 31, 2023. Ms. Swanson noted that the city has received this award for twenty-one years running and recognized Meagan Lowery as instrumental in the receipt of this award.*
- *Moment of Silence follow up and request for further direction from the Council.*
  The Council discussed the proposed Moment of Silence.
  Acting City Attorney Ken Harper responded to questions from City Council.

A consensus was reached by the Council to ask Legal to look further into any legal issues regarding a separate pre-business meeting gathering to hold a moment of silence or prayer in City Hall with or without a quorum present.

COUNCIL COMMUNICATIONS **9:38 p.m.**

- *None.*

EXECUTIVE SESSION **9:39 p.m.**

Pursuant to RCW 42.30.110(1)(f), the City Council will enter an Executive Session to receive and evaluate complaints or charges brought against a public officer. The Executive Session is anticipated to last twenty (20) minutes, with possible action to follow.

Mayor McCoy announced that pursuant to RCW 42.30.110(1)(f), the City Council would enter an Executive Session to receive and evaluate complaints or charges brought against a public officer. The Session would last twenty (20) minutes beginning at 9:45 p.m. and ending at 10:05 p.m. with possible action to follow.

The Council entered the Executive Session at 9:45 p.m.
At 10:05 p.m., Mayor McCoy announced that the Executive Session would be extended for an additional 10 minutes, ending at 10:15 p.m.

The Council re-entered the chambers at 10:15 p.m.
Mayor McCoy resumed the meeting at 10:15 p.m.

MOTION: Councilmember Bowman moved to have staff get us the opportunity to have more legal training through either our City Attorneys or through WCIA in our legal roles and responsibilities. I think that one place we could do that is potentially at the retreat and have some more legal training for all council members who choose to receive that.
SECOND: Councilmember Overholser
VOTE: Motion carried 7-0

ADJOURNMENT
The regular meeting was adjourned at **10:16** p.m.

Next Meeting Date: Tuesday, January 21, 2025, Special Meeting at 5:00 p.m., Regular meeting at 7:00 p.m.

_____	_____
Troy McCoy	Elizabeth Halili
Mayor	City Clerk

Date of approval by the City Council: January 6, 2025

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CITY OF BATTLE GROUND
CLAIMS VOUCHER APPROVAL

I, THE UNDERSIGNED, DO HEREBY CERTIFY THAT THE MATERIALS HAVE BEEN FURNISHED, SERVICES RENDERED, OR THE LABOR PERFORMED AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF BATTLE GROUND TO THE BEST OF MY KNOWLEDGE; AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY THAT CLAIM.

Meagan Lowery
FINANCE DIRECTOR

ACCOUNTS PAYABLE

THE FINANCE DIRECTOR OF THE CITY OF BATTLE GROUND, WASHINGTON, HEREBY SUBMITS TO CITY COUNCIL THE CHECKS AND BANK DRAFTS BELOW, PREPARED FOR PAYMENT IN THE AMOUNT OF $438,753.00 ON THIS, THE 31ST DAY OF DECEMBER, 2024.

	ACCTG DATE	AMOUNT	
BANK DRAFT	12/23/2024	$ 115,000.93	P-CARD AP
96523	12/30/2024	$ 267.12	UTILITY AP
96524-96547	12/31/2024	$ 323,484.95	REGULAR AP
		$ 438,753.00	

Battle Ground, WA

Check Register

Packet: APPKT03895 - US BANK - 11/2024

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: POOLED CASH-POOLED CASH						
02286	U.S. BANK ONECARD	12/23/2024	Bank Draft	0.00	115,000.93	DFT0002542

Bank Code POOLED CASH Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	349	1	0.00	115,000.93
EFT's	0	0	0.00	0.00
	349	**1**	**0.00**	**115,000.93**

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	12/2024	115,000.93
			115,000.93

Battle Ground, WA

Refund Check Register

Refund Check Detail

UBPKT08641 - 12/26/24 manual refund

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
03-044120-000	Hummel, Lannette F	12/30/2024	96523	267.12			267.12	Deposit
Total Refunds: 1			**Total Refunded Amount:**	267.12				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	267.12
Revenue Total:	267.12

General Ledger Distribution

Posting Date: 12/30/2024

	Account Number	Account Name	Posting Amount	IFT
Fund: 410 - WATER				
	410-0000-111-10-99	POOLED CASH	-267.12	Yes
	410-0000-122-30-00	ACCOUNTS RECEIVABLE UNAPPLIED	267.12	
		410 Total:	0.00	
Fund: 999 - POOLED CASH				
	999-0000-111-11-00	CASH IN BANK	-267.12	
	999-0000-292-20-99	DUE TO OTHER FUNDS	267.12	Yes
		999 Total:	0.00	
		Distribution Total:	0.00	



Battle Ground, WA

Check Register

Packet: APPKT03909 - R AP 12/31/2024

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: POOLED CASH-POOLED CASH						
03417	CHUUKESE NATIVE LANGUAGE SOLU	12/31/2024	Regular	0.00	160.00	96524
00512	CLARK COUNTY TREASURER	12/31/2024	Regular	0.00	7,588.56	96525
03740	COURTNEY RAE MENDOZA	12/31/2024	Regular	0.00	1,137.50	96526
04105	DANNIEL WEATHERALL	12/31/2024	Regular	0.00	500.00	96527
03835	FREEDOM TOWING & TRANSPORT LI	12/31/2024	Regular	0.00	322.54	96528
00918	GALLS, LLC	12/31/2024	Regular	0.00	51.97	96529
00991	H & H WOOD RECYCLERS INC.	12/31/2024	Regular	0.00	1,821.50	96530
00993	H.D. FOWLER COMPANY	12/31/2024	Regular	0.00	706.49	96531
03307	LAWMEN SUPPLY COMPANY OF NJ I	12/31/2024	Regular	0.00	668.21	96532
04118	LAY, GINGER	12/31/2024	Regular	0.00	100.00	96533
01394	MACKAY & SPOSITO, INC	12/31/2024	Regular	0.00	35,356.16	96534
02988	MARTA L. OCHOA-RUTHERFORD	12/31/2024	Regular	0.00	130.00	96535
01447	METROWATCH	12/31/2024	Regular	0.00	1,449.00	96536
01506	NAPA AUTO PARTS	12/31/2024	Regular	0.00	1,290.85	96537
03915	NGUYEN, BINH	12/31/2024	Regular	0.00	270.00	96538
01728	PBS ENGINEERING & ENVIRONMENT	12/31/2024	Regular	0.00	2,918.00	96539
04119	POE, KATHERINE	12/31/2024	Regular	0.00	500.00	96540
01829	PST INVESTIGATIONS	12/31/2024	Regular	0.00	3,099.00	96541
01832	PUBLIC SAFETY TESTING INC	12/31/2024	Regular	0.00	405.00	96542
01939	ROTSCHY, INC	12/31/2024	Regular	0.00	238,249.31	96543
03732	TCF ARCHITECTURE, PLLC	12/31/2024	Regular	0.00	18,560.34	96544
03487	TRADESMAN ELECTRIC	12/31/2024	Regular	0.00	500.00	96545
02282	TYLER TECHNOLOGIES, INC	12/31/2024	Regular	0.00	4,056.00	96546
02337	VANCOUVER SIGN CO.	12/31/2024	Regular	0.00	3,644.52	96547

Bank Code POOLED CASH Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	35	24	0.00	323,484.95
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	35	**24**	**0.00**	**323,484.95**

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	12/2024	323,484.95
			323,484.95

CITY OF BATTLE GROUND
CLAIMS VOUCHER APPROVAL

I, THE UNDERSIGNED, DO HEREBY CERTIFY THAT THE MATERIALS HAVE BEEN FURNISHED, SERVICES RENDERED, OR THE LABOR PERFORMED AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF BATTLE GROUND TO THE BEST OF MY KNOWLEDGE; AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY THAT CLAIM.

Meagan Lowery
FINANCE DIRECTOR

ACCOUNTS PAYABLE

THE FINANCE DIRECTOR OF THE CITY OF BATTLE GROUND, WASHINGTON, HEREBY SUBMITS TO CITY COUNCIL THE CHECKS AND BANK DRAFTS BELOW, PREPARED FOR PAYMENT IN THE AMOUNT OF $410,051.47 ON THIS, THE 6TH DAY OF JANUARY, 2025.

	ACCTG DATE	AMOUNT	
96548-96593	01/06/2025	$ 410,051.47	REGULAR AP
		$ 410,051.47	



Battle Ground, WA

Check Register

Packet: APPKT03926 - R AP 01/06/2025

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: POOLED CASH-POOLED CASH						
00051	ADP SCREENING & SELECTION SERVI	01/06/2025	Regular	0.00	28.41	96548
03508	AMY BRITTINGHAM	01/06/2025	Regular	0.00	126.00	96549
00147	ANDREW W. WHEELER	01/06/2025	Regular	0.00	5,200.00	96550
03183	BATTLE GROUND FESTIVAL ASSOCIA	01/06/2025	Regular	0.00	64,095.76	96551
00319	BOYD, GAFFNEY, SOWARDS & TREOS	01/06/2025	Regular	0.00	4,725.00	96552
00351	BUILDING MAINTENANCE SOLUTION	01/06/2025	Regular	0.00	5,611.80	96553
00421	CENTURYLINK	01/06/2025	Regular	0.00	20.31	96554
00473	CITY OF LA CENTER	01/06/2025	Regular	0.00	6,000.00	96555
00515	CLARK PUBLIC UTILITIES	01/06/2025	Regular	0.00	37,090.87	96556
01497	CONSOR NORTH AMERICA INC	01/06/2025	Regular	0.00	6,847.04	96557
02557	CORE & MAIN LP	01/06/2025	Regular	0.00	452.41	96558
00738	DMCJA	01/06/2025	Regular	0.00	330.00	96559
00846	EXECUTIVE INFORMATION SERVICES	01/06/2025	Regular	0.00	4,441.75	96560
00855	FAIRFIELD COMPUTER SERVICES, LLC	01/06/2025	Regular	0.00	600.00	96561
03952	FIRST FORTY FEET	01/06/2025	Regular	0.00	43,996.15	96562
02745	GORDON THOMAS HONEYWELL GOV	01/06/2025	Regular	0.00	3,900.00	96563
00978	GREGORY S. CHENEY, PLLC	01/06/2025	Regular	0.00	7,950.00	96564
04112	HAMLINE UNIVERSITY	01/06/2025	Regular	0.00	2,556.07	96565
04067	IOANA V. NITRA	01/06/2025	Regular	0.00	140.00	96566
01192	J2 BLUE PRINT SUPPLY CO	01/06/2025	Regular	0.00	232.10	96567
04120	KIM CEDERHOLM	01/06/2025	Regular	0.00	14.12	96568
01447	METROWATCH	01/06/2025	Regular	0.00	462.00	96569
03580	MPA	01/06/2025	Regular	0.00	50.00	96570
01528	NAVIA BENEFIT SOLUTIONS	01/06/2025	Regular	0.00	200.00	96571
04121	NEUFELD, RUBY	01/06/2025	Regular	0.00	350.00	96572
01728	PBS ENGINEERING & ENVIRONMENT	01/06/2025	Regular	0.00	4,185.75	96573
03982	PLAYCORE WISCONSIN - GAMETIME	01/06/2025	Regular	0.00	69,538.34	96574
01796	POWERDMS, INC	01/06/2025	Regular	0.00	15,473.18	96575
01832	PUBLIC SAFETY TESTING INC	01/06/2025	Regular	0.00	9,735.22	96576
04122	REYES, ROD	01/06/2025	Regular	0.00	500.00	96577
00930	RICOH USA, INC	01/06/2025	Regular	0.00	165.53	96578
04124	ROBERT LLOYD SHEET METAL INC	01/06/2025	Regular	0.00	146.75	96579
02003	SHEPPARD, REGINALD	01/06/2025	Regular	0.00	1,048.20	96580
04123	SHERIFF-WEBB, MARIA	01/06/2025	Regular	0.00	430.00	96581
02034	SKAMANIA COUNTY SHERIFF'S OFFIC	01/06/2025	Regular	0.00	60.00	96582
04055	SLATECO LLC	01/06/2025	Regular	0.00	60,100.00	96583
02098	STATE OF WASHINGTON	01/06/2025	Regular	0.00	5,286.31	96584
02163	TAPANI PLUMBING INC	01/06/2025	Regular	0.00	500.00	96585
02181	TERESA D JOHNSON, CPA INC	01/06/2025	Regular	0.00	339.48	96586
02294	UNIFIRST CORPORATION	01/06/2025	Regular	0.00	143.04	96587
02319	VAN CLEAVE & ASSOCIATES, LLC	01/06/2025	Regular	0.00	940.00	96588
02343	VASILIY AND ALLA CLEANING SERVIC	01/06/2025	Regular	0.00	3,839.04	96589
02397	WALTER E. NELSON COMPANY	01/06/2025	Regular	0.00	2,390.38	96590
02419	WASHINGTON STATE PATROL	01/06/2025	Regular	0.00	600.00	96591
02478	WESTERN BUSINESS FORMS & SUPP	01/06/2025	Regular	0.00	367.08	96592

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
03149	WINDSOR MEP ENGINEERS, LLC	01/06/2025	Regular	0.00	38,843.38	96593

Bank Code POOLED CASH Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	60	46	0.00	410,051.47
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	60	**46**	**0.00**	**410,051.47**

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	1/2025	410,051.47
			410,051.47

CITY OF BATTLE GROUND
CLAIMS VOUCHER APPROVAL

I, THE UNDERSIGNED, DO HEREBY CERTIFY THAT THE MATERIALS HAVE BEEN FURNISHED, SERVICES RENDERED, OR THE LABOR PERFORMED AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF BATTLE GROUND TO THE BEST OF MY KNOWLEDGE; AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY THAT CLAIM.

Meagan Lowery
FINANCE DIRECTOR

ACCOUNTS PAYABLE

THE FINANCE DIRECTOR OF THE CITY OF BATTLE GROUND, WASHINGTON, HEREBY SUBMITS TO CITY COUNCIL THE CHECKS AND BANK DRAFTS BELOW, PREPARED FOR PAYMENT IN THE AMOUNT OF $2,056,669.48 ON THIS, THE 13TH DAY OF JANUARY, 2025.

	ACCTG DATE	AMOUNT	
96594-96598	01/10/2025	$ 15,680.72	PAYROLL AP
BANK DRAFT	01/10/2025	$ 330,098.99	PAYROLL AP
96599-96653	01/13/2025	$1,710,889.77	REGULAR AP
		$2,056,669.48	

Battle Ground, WA

Check Register

Packet: APPKT03933 - PRAP011025

By Vendor Name

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: POOLED CASH-POOLED CASH						
00067	AFLAC	01/10/2025	Regular	0.00	526.72	96594
00218	AWC EMPLOYEE BENEFIT TRUST	01/10/2025	Bank Draft	0.00	107,816.88	DFT0002550
00265	BATTLE GROUND POLICE ASSOC.	01/10/2025	Regular	0.00	1,260.00	96595
00667	DEFERRED COMPENSATION	01/10/2025	Bank Draft	0.00	2,877.00	DFT0002551
00702	DEPT OF RETIREMENT SYSTEMS	01/10/2025	Bank Draft	0.00	60,007.47	DFT0002552
02559	INTERNAL REVENUE SERVICE- FED T	01/10/2025	Bank Draft	0.00	97,089.49	DFT0002553
01241	KAISER FOUNDATION HEALTH PLAN	01/10/2025	Bank Draft	0.00	54,148.78	DFT0002554
01368	LIFE INSURANCE CO. OF NORTH AM	01/10/2025	Regular	0.00	2,320.28	96596
03434	MISSIONSQUARE	01/10/2025	Regular	0.00	9,150.72	96597
01528	NAVIA BENEFIT SOLUTIONS	01/10/2025	Bank Draft	0.00	1,514.46	DFT0002555
02175	TEAMSTERS LOCAL UNION NO. 58	01/10/2025	Regular	0.00	2,423.00	96598
03461	WEALTH CARE SAVER	01/10/2025	Bank Draft	0.00	6,644.91	DFT0002556

Bank Code POOLED CASH Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	16	5	0.00	15,680.72
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	37	7	0.00	330,098.99
EFT's	0	0	0.00	0.00
	53	**12**	**0.00**	**345,779.71**

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	1/2025	345,779.71
			345,779.71



Battle Ground, WA

Check Register

Packet: APPKT03948 - R AP 01/13/2025

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: POOLED CASH-POOLED CASH						
04004	ACE HARDWARE - BATTLE GROUND	01/13/2025	Regular	0.00	40.10	96599
00075	AKS ENGINEERING & FORESTRY	01/13/2025	Regular	0.00	14,159.49	96600
03817	ASSET PANDA	01/13/2025	Regular	0.00	2,959.66	96601
00201	ASSOCIATION OF WA CITIES	01/13/2025	Regular	0.00	31,019.63	96602
00284	BEST WESTERN BATTLE GROUND	01/13/2025	Regular	0.00	1,236.96	96603
00295	BG PUBLIC SCHOOLS	01/13/2025	Regular	0.00	247,361.00	96604
00324	BRANDON C. CAMPBELL	01/13/2025	Regular	0.00	4,050.00	96605
00344	BSK ASSOCIATES	01/13/2025	Regular	0.00	950.00	96606
03956	CAP CONCRETE COATINGS, INC	01/13/2025	Regular	0.00	1,124.70	96607
00393	CASCADE COLUMBIA DISTRIBUTION	01/13/2025	Regular	0.00	1,207.88	96608
00424	CERTIFIED LANGUAGES INTERNATIO	01/13/2025	Regular	0.00	52.20	96609
00473	CITY OF LA CENTER	01/13/2025	Regular	0.00	1,110.19	96610
00476	CITY OF RIDGEFIELD	01/13/2025	Regular	0.00	6,585.84	96611
00868	CLARK COUNTY FIRE DISTRICT 3	01/13/2025	Regular	0.00	17,392.01	96612
00512	CLARK COUNTY TREASURER	01/13/2025	Regular	0.00	214.41	96613
00512	CLARK COUNTY TREASURER	01/13/2025	Regular	0.00	9,327.47	96614
00515	CLARK PUBLIC UTILITIES	01/13/2025	Regular	0.00	92,568.97	96615
01497	CONSOR NORTH AMERICA INC	01/13/2025	Regular	0.00	20,738.23	96616
03847	COPPER MECHANICAL, LLC	01/13/2025	Regular	0.00	5,180.00	96617
00646	DATABAR	01/13/2025	Regular	0.00	5,760.00	96618
00647	DATEC INCORPORATED	01/13/2025	Regular	0.00	2,934.39	96619
00684	DEPT OF HEALTH	01/13/2025	Regular	0.00	1,984.00	96620
00732	DISCOVERY CLEAN WATER ALLIANCE	01/13/2025	Regular	0.00	364,001.11	96621
00778	ECOLOGICAL LAND SERVICES, INC	01/13/2025	Regular	0.00	605.00	96622
00818	ENTEK CORPORATION	01/13/2025	Regular	0.00	1,650.80	96623
00966	GRAINGER	01/13/2025	Regular	0.00	68.07	96624
01003	HALME EXCAVATING	01/13/2025	Regular	0.00	9,815.78	96625
01019	HARPER HOUF PETERSON RIGHELLIS	01/13/2025	Regular	0.00	7,576.25	96626
01036	HELENA GREEN	01/13/2025	Regular	0.00	150.00	96627
03307	LAWMEN SUPPLY COMPANY OF NJ I	01/13/2025	Regular	0.00	3,039.60	96628
04029	LEXIPOL, LLC	01/13/2025	Regular	0.00	2,937.09	96629
01394	MACKAY & SPOSITO, INC	01/13/2025	Regular	0.00	14,261.72	96630
01466	MINERT & ASSOCIATES, INC	01/13/2025	Regular	0.00	233.00	96631
03556	MOON, CANDACE	01/13/2025	Regular	0.00	170.00	96632
03713	MYM PRODUCTIONS LLC	01/13/2025	Regular	0.00	130.00	96633
03029	NEW DAY ARBORIST	01/13/2025	Regular	0.00	1,466.10	96634
01627	OFFICE OF STATE TREASURER	01/13/2025	Regular	0.00	11,223.43	96635
01646	ONE CALL CONCEPTS, INC	01/13/2025	Regular	0.00	71.37	96636
01677	PACIFIC BREEZE PRODUCTS, INC	01/13/2025	Regular	0.00	78.54	96637
03783	PESTLOCAL LLC	01/13/2025	Regular	0.00	135.75	96638
02795	PETERSON STRUCTURAL ENGINEERS	01/13/2025	Regular	0.00	904.40	96639
01760	PITNEY BOWES	01/13/2025	Regular	0.00	6,000.00	96640
01768	PLATT	01/13/2025	Regular	0.00	742.53	96641
03843	ROSAUERS	01/13/2025	Regular	0.00	158.60	96642
04126	SOLTERO, LAUREN	01/13/2025	Regular	0.00	400.00	96643
02097	STATE OF WASHINGTON	01/13/2025	Regular	0.00	932.50	96644
02143	SW WA REGIONAL TRANS. COUNCIL	01/13/2025	Regular	0.00	7,566.00	96645
04127	TENOLD, SUSAN	01/13/2025	Regular	0.00	500.00	96646
02294	UNIFIRST CORPORATION	01/13/2025	Regular	0.00	143.04	96647
02397	WALTER E. NELSON COMPANY	01/13/2025	Regular	0.00	598.54	96648
02376	WASHINGTON CITIES INSURANCE AU	01/13/2025	Regular	0.00	802,958.00	96649
02419	WASHINGTON STATE PATROL	01/13/2025	Regular	0.00	132.50	96650
02492	WHITNEY EQUIPMENT COMPANY IN	01/13/2025	Regular	0.00	3,418.29	96651
02497	WILCO	01/13/2025	Regular	0.00	545.88	96652

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
03149	WINDSOR MEP ENGINEERS, LLC	01/13/2025	Regular	0.00	318.75	96653

Bank Code POOLED CASH Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	64	55	0.00	1,710,889.77
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	64	**55**	**0.00**	**1,710,889.77**

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	1/2025	1,710,889.77
			1,710,889.77

CITY OF BATTLE GROUND
STAFF REPORT

To:	Kris Swanson, City Manager
	City Council
From:	Mark Herceg, Public Works Director
Date:	January 21, 2025
Proceeding Type:	Consent
Subject:	SW Eaton Boulevard Improvements – Local Agency Agreement Supplement

Legislative History:	
• First Presentation:	May 6, 2019
• Action:	June 17, 2019
• Action:	May 16, 2022
• Action:	January 21, 2025

Staff Report Summary

The City Council will consider authorizing the City Manager to sign a Local Agency Agreement Supplement with WSDOT to add funds to the State Services line item in the preliminary engineering (PE) phase through passage of the Consent Agenda.

Background

In July of 2017 the City applied for and received a federal Surface Transportation Block Grant (STBG) grant to design and purchase right-of-way for improvements to SW Eaton Boulevard from SW 20th Avenue to SR 503. The design phase of this project began in 2020.

The project will involve reconstructing Eaton to a minor arterial standard (similar to S Parkway Avenue and Eaton east of SR 503). Additionally, a signal will be added at SW 20th Avenue and improvements will be made to the SR 503/SW Eaton Boulevard intersection. These improvements will address the concurrency failures at these two intersections that the City is currently collecting concurrency mitigation funds for.

The State Services line item, which pays for WSDOT's time reviewing the project, was originally estimated at $10,000. As the PE phase is nearing completion, there will be about $40,000 in WSDOT costs, so $30,000 is being added to the line item with the attached supplement.

Goals and Objectives Relevance

Approval of this purchase meets the goal to "Improve And Maintain Infrastructure Improvements". Approving the Agreement will allow the project to continue to move forward, which will ultimately improve existing transportation infrastructure.

Fiscal and Policy Implications

This project is budgeted in the 2025 Budget.

Options

Option	Results
• Authorize Signing Of Agreement	City will be able to continue to move forward with the project.
• Do Not Authorize Signing Of Agreement	City will not be able to continue with the project.
• No Action	Project will be delayed until more information is provided.

Staff Recommendation

Staff recommends that City Council authorize the City Manager to sign the Local Agency Agreement Supplement for the SW Eaton Boulevard Improvements project.

Attachments

A.	Local Agency Agreement Supplement

Legal Review

Type of Document	Title of Document	Date Reviewed by Legal Counsel
• Agreement	Local Agency Agreement Supplement	Same standard form that has been reviewed previously.

Washington State Department of Transportation

Local Agency Agreement Supplement

Agency		Supplement Number
City of Battle Ground		02
Project Number	Agreement Number	ALN. **20.205** - Highway Planning and Construction
STPUL-4460(001)	LA 9681	

All provisions in the basic agreement remain in effect except as modified by this supplement.
The Local Agency certifies that it is not excluded from receiving Federal funds by a Federal suspension or debarment (2 CFR Part 180). Additional changes to the agreement are as follows:

Project Description

Name SW Eaton Boulevard Improvements Length 0.66 miles

Termini West of SW 20th Avenue and East of SR 503

Description of Work ✓ No Change

Reason for Supplement

Add additional funds to the State Services line item in the PE phase.

Indirect Cost Rate ☐ Yes ✓ No Project Agreement End Date 12/31/2026

Advertisement Date

Type of Work		Estimate of Funding				
		(1) Previous Agreement/Suppl.	(2) Supplement	(3) Estimated Total Project Funds	(4) Estimated Agency Funds	(5) Estimated Federal Funds
PE 86.5 %	a. Agency			0.00		
	b. Other SEE ATTACHED			0.00		
Federal Aid Participation Ratio(s) for PE	c. Other FUNDING TABLE			0.00		
	d. State Services			0.00		
	e. Total PE Cost Estimate	500,000.00	30,000.00	530,000.00	184,000.00	346,000.00
Right of Way 86.5 %	f. Agency	953,757.00		953,757.00	128,757.00	825,000.00
	g. Other Agency (Non-Fed)	601,675.00		601,675.00	601,675.00	
Federal Aid Participation Ratio(s) for RW	h. Other Consultant	150,000.00		150,000.00	150,000.00	
	i. State Services	10,000.00		10,000.00	10,000.00	
	j. Total R/W Cost Estimate	1,715,432.00	0.00	1,715,432.00	890,432.00	825,000.00
Construction %	k. Contract			0.00		
	l. Other			0.00		
Federal Aid Participation Ratio(s) for CN	m. Other			0.00		
	n. Other			0.00		
	o. Agency			0.00		
	p. State Services			0.00		
	q. Total CN Cost Estimate	0.00	0.00	0.00	0.00	0.00
	r. Total Project Cost Estimate	2,215,432.00	30,000.00	2,245,432.00	1,074,432.00	1,171,000.00

The Local Agency further stipulates that pursuant to said Title 23, regulations and policies and procedures, and as a condition to payment of the Federal funds obligated, it accepts and will comply with the applicable provisions.

Agency Official

By
Title City Manager
Agency Date

Washington State Department of Transportation

By
Director, Local Programs
Date Executed

VI. Payment and Partial Reimbursement

The total cost of the project, including all review and engineering costs and other expenses of the State, is to be paid by the Agency and by the Federal Government. Federal funding shall be in accordance with the Federal Transportation Act, as amended, 2 CFR Part 200. The State shall not be ultimately responsible for any of the costs of the project. The Agency shall be ultimately responsible for all costs associated with the project which are not reimbursed by the Federal Government. Nothing in this agreement shall be construed as a promise by the State as to the amount or nature of federal participation in this project.

The Agency shall bill the state for federal aid project costs incurred in conformity with applicable federal and state laws. The agency shall minimize the time elapsed between receipt of federal aid funds and subsequent payment of incurred costs. Expenditures by the Local Agency for maintenance, general administration, supervision, and other overhead shall not be eligible for federal participation unless a current indirect cost plan has been prepared in accordance with the regulations outlined in 2 CFR Part 200 - Uniform Admin. Requirements, Cost Principles and Audit Requirements for Federal Awards, and retained for audit.

The State will pay for State incurred costs on the project. Following payment, the State shall bill the Federal Government for reimbursement of those costs eligible for federal participation to the extent that such costs are attributable and properly allocable to this project. The State shall bill the Agency for that portion of State costs which were not reimbursed by the Federal Government (see Section IX).

VII. Audit of Federal Consultant Contracts

The Agency, if services of a consultant are required, shall be responsible for audit of the consultant's records to determine eligible federal aid costs on the project. The report of said audit shall be in the Agency's files and made available to the State and the Federal Government.

An audit shall be conducted by the WSDOT Internal Audit Office in accordance with generally accepted governmental auditing standards as issued by the United States General Accounting Office by the Comptroller General of the United States; WSDOT Manual M 27-50, Consultant Authorization, Selection, and Agreement Administration; memoranda of understanding between WSDOT and FHWA; and 2 CFR Part 200.501 - Audit Requirements.

If upon audit it is found that overpayment or participation of federal money in ineligible items of cost has occurred, the Agency shall reimburse the State for the amount of such overpayment or excess participation.

IX. Payment of Billing

The Agency agrees that if payment or arrangement for payment of any of the State's billing relative to the project (e.g., State force work, project cancellation, overpayment, cost ineligible for federal participation, etc.) is not made to the State within 45 days after the Agency has been billed, the State shall effect reimbursement of the total sum due from the regular monthly fuel tax allotments to the Agency from the Motor Vehicle Fund. No additional Federal project funding will be approved until full payment is received unless otherwise directed by the Director, Local Programs.

Project Agreement End Date - This date is based on your projects Period of Performance (2 CFR Part 200.309).

Any costs incurred after the Project Agreement End Date are NOT eligible for federal reimbursement. All eligible costs incurred prior to the Project Agreement End Date must be submitted for reimbursement within 90 days after the Project Agreement End Date or they become ineligible for federal reimbursement.

VIII. Single Audit Act

The Agency, as a subrecipient of federal funds, shall adhere to the federal regulations outlined in 2 CFR Part 200.501 as well as all applicable federal and state statutes and regulations. A subrecipient who expends $1,000,000 or more in federal awards from all sources during a given fiscal year shall have a single or program-specific audit performed for that year in accordance with the provisions of 2 CFR Part 200.501. Upon conclusion of the audit, the Agency shall be responsible for ensuring that a copy of the report is transmitted promptly to the State.

XVII. Assurances

Local Agencies receiving Federal funding from the USDOT or its operating administrations (i.e., Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration) are required to submit a written policy statement, signed by the Agency Executive and addressed to the State, documenting that all programs, activities and services will be conducted in compliance with Section 504 and the Americans with Disabilities Act (ADA).

Local Agency Agreement Supplement
Funding Table

Agency				Supplement Number
City of Battle Ground				02
Federal Aid Project Number		Agreement Number		CFDA No. **20.205** - Highway Planning And Construction
STPUL-4460(001)		LA 9681		

Type Of Work		Estimate Of Funding				
		(1) Previous Agreement/Suppl.	(2) Supplement	(3) Estimated Total Project Funds	(4) Estimated Agency Funds	(5) Estimated Federal Funds
PE	a. Agency	$10,000.00		$10,000.00	$10,000.00	
86.5%	b. Other: Consultant	$390,000.00		$390,000.00	$52,650.00	$337,350.00
Federal Aid Participation Ratio(s) for PE	c. Other: Consultant (Non-Federal)	$90,000.00		$90,000.00	$90,000.00	
	d. State Services (Federal)	$10,000.00		$10,000.00	$1,350.00	$8,650.00
	d2. State Services (Non-Federal)	$0.00	$30,000.00	$30,000.00	$30,000.00	
	e. Total PE Cost Estimate	$500,000.00	$30,000.00	$530,000.00	$184,000.00	$346,000.00
Right-Of-Way	f. Agency	$953,757.00		$953,757.00	$128,757.00	$825,000.00
86.5%	g. Agency (Non-Federal)	$601,675.00		$601,675.00	$601,675.00	
Federal Aid Participation Ratio(s) for RW	h. Other: Consultant	$150,000.00		$150,000.00	$150,000.00	
	i. State Services	$10,000.00		$10,000.00	$10,000.00	
	j. Total R/W Cost Estimate	$1,715,432.00	$0.00	$1,715,432.00	$890,432.00	$825,000.00
Construction	k. Contract			$0.00		
	l. Other			$0.00		
Federal Aid Participation Ratio(s) for CN	m. Other			$0.00		
	n. Other			$0.00		
	o. Agency			$0.00		
	p. State Services			$0.00		
	q. Total CN Cost Estimate	$0.00	$0.00	$0.00	$0.00	$0.00
	r. Total Project Cost Estimate	$2,215,432.00	$30,000.00	$2,245,432.00	$1,074,432.00	$1,171,000.00

CITY OF BATTLE GROUND
STAFF REPORT

To:	Kris Swanson, City Manager
	City Council
From:	Mark Herceg, Public Works Director
Date:	January 21, 2025
Proceeding Type:	Consent
Subject:	W 15th Avenue/W Main Street Intersection Improvements – Local Agency Agreement Supplement

Legislative History:	
• First Presentation:	December 3, 2018
• Action:	January 7, 2019
• Action:	January 21, 2025

Staff Report Summary

The City Council will consider authorizing the City Manager to sign a Local Agency Agreement Supplement with WSDOT to add funds to the State Services line item in the preliminary engineering (PE) phase and to move the project to right-of-way (ROW) phase through passage of the Consent Agenda.

Background

The City has been working on the W 15th Avenue/W Main Street Intersection Improvements project for a number of years. Design plans have been advanced far enough that the City is now ready to enter the ROW phase. Additionally, the State Services line item, which pays for WSDOT's time reviewing the project, was originally estimated at $1,000. As the PE phase is nearing completion, there will be about $3,500 in WSDOT costs, so $2,500 is being added to the line item with the attached supplement.

Goals and Objectives Relevance

Approval of this purchase meets the goal to "Improve And Maintain Infrastructure Improvements". Approving the Agreement will allow the project to continue to move forward, which will ultimately improve existing transportation infrastructure.

Fiscal and Policy Implications

This project is budgeted in the 2025 Budget.

Options

Option	Results
• Authorize Signing Of Agreement	City will be able to continue to move forward with the project.
• Do Not Authorize Signing Of Agreement	City will not be able to continue with the project.
• No Action	Project will be delayed until more information is provided.

Staff Recommendation

Staff recommends that City Council authorize the City Manager to sign the Local Agency Agreement Supplement for the W 15th Avenue/W Main Street Intersection Improvements project.

Attachments

A.	Local Agency Agreement Supplement

Legal Review

Type of Document	Title of Document	Date Reviewed by Legal Counsel
• Agreement	Local Agency Agreement Supplement	Same standard form that has been reviewed previously.

Washington State Department of Transportation

Supplement - Local Programs State Funding Agreement

Agency		Supplement Number
City of Battle Ground		
Project Number	Agreement Number	01
HLP-CNWA(018)	LA 9518	

All provisions in the AGREEMENT identified above remain in effect except as expressly modified by this supplement. The changes to the agreement are described as follows:

Project Title W 15th Avenue/W Main Street Intersection Improvements

Termini

Description of Work ✓ No Change

Reason for Supplement

Add additional funds to the State Services line item in the PE phase and authorize the ROW phase.

Advertisement Date: Indirect Cost Rate ☐ Yes ☑ No

Type of Work		Estimate of Funding				
		(1) Previous Agmt. / Suppl. Funds	(2) Supplement Funds	(3) Estimated Total Funds	(4) Estimated Agency Funds	(5) Estimated State Funds
PE or Planning	a. Agency	$ 10,000.00		$ 10,000.00	$ 0.00	$ 10,000.00
	b. Other Consultant	$ 70,000.00		$ 70,000.00	$ 0.00	$ 70,000.00
	c. Other					
	d. State Services	$ 5,000.00	$ 2,500.00	$ 7,500.00	$ 0.00	$ 7,500.00
	e. Total PE Cost Estimate	$ 85,000.00	$ 2,500.00	$ 87,500.00	$ 0.00	$ 87,500.00
RW	f. Agency	$ 0.00	$ 11,000.00	$ 11,000.00	$ 0.00	$ 11,000.00
	g. Other Consultant	$ 0.00	$ 25,000.00	$ 25,000.00	$ 0.00	$ 25,000.00
	h. Other					
	i. State Services	$ 0.00	$ 2,500.00	$ 2,500.00	$ 0.00	$ 2,500.00
	j. Total R/W Cost Estimate	$ 0.00	$ 38,500.00	$ 38,500.00	$ 0.00	$ 38,500.00
CN	k. Contract					
	l. Other					
	m. Other					
	n. Other					
	o. Agency					
	p. State Services					
	q. Total CN Cost Estimate	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
	r. Total Project Cost Estimate	$ 85,000.00	$ 41,000.00	$ 126,000.00	$ 0.00	$ 126,000.00

AGENCY

BY:

Title: City Manager

Agency Date:

STATE

BY:

Director, Local Programs

Date Executed:

CITY OF BATTLE GROUND
STAFF REPORT

To:	Kris Swanson, City Manager
	City Council
From:	Mark Herceg, Public Works Director
Date:	January 21, 2025
Proceeding Type:	Consent
Subject:	Tukes Mountain Reservoir Conservation Covenant

Legislative History:	
• Action:	January 21, 2025

Staff Report Summary

The City Council will consider authorizing the City Manager to sign a Conservation Covenant from Clark County related to the Tukes Mountain Reservoir through passage of the consent agenda.

Background

During the Water System Plan Update it was determined that the City would need an additional 1.5-million gallons of water storage for the 20-year build out of the plan. Additionally, there are three old reservoirs that have reached the end of their useful life and would not stand an earthquake. Based on all of these factors, the City will be constructing a new 2.5-million gallon reservoir on top of Tukes.

As part of the construction the City will need to impact Oak habitat. The City is able to mitigate this impact onsite. However, as part of this, the City needs to protect the mitigation area with a Conservation Covenant to meet the County's requirements.

Goals and Objectives Relevance

Approving this project would achieve the City Council's goal to improve and maintain infrastructure systems by allowing the new reservoir, which would withstand an earthquake and provide for 20-years of growth, to move forward.

Fiscal and Policy Implications

There is no financial impact by approving this Conservation Covenant.

Options

Option	Results
• Authorize Signing Of Conservation Covenant	The City will be able to move forward with the reservoir project.
• Do Not Authorize Signing Of Conservation Covenant	The City will not be able to move forward with the reservoir project.
• No Action	Signing would be delayed until more information is provided.

Staff Recommendation

Staff recommends that City Council authorize the City Manager to sign the Conservation Covenant for Clark County.

Attachments

A.	Conservation Covenant

Legal Review

Type of Document	Title of Document	Date Reviewed by Legal Counsel
• Covenant	Declaration of Covenants And Restrictions For The Tukes Mountain Reservoir	Reviewed by the City Attorney on January 13, 2025.

After recording, return to:
City of Battle Ground
1308 SE Grace Avenue
Battle Ground, WA 98604

DECLARATION OF COVENANTS AND RESTRICTIONS and
ACCESS EASEMENT
FOR THE
Habitat Permit, Tukes Mountain Reservoir*, County permit #WHR-2024-00114*

THIS DECLARATION is made by the City of Battle Ground, Washington, a municipal corporation ("Declarant").

RECITALS

1. Declarant is the owner of the property described in Exhibit "A," and shown on "Exhibit B" attached hereto and by this reference incorporated herein (the "Property"), and has designated the Property as a compensatory mitigation site in accordance with Habitat Permit # WHR-2024-00114(the "Habitat Permit") approved by the Clark County Department of Community Development (the "Department").

2. Declarant desires and intends to provide for the perpetual protection and preservation of functions and values of the Property and for the management of the Property and improvements thereon, and to this end desires to subject the Property to the covenants, restrictions, easements and other encumbrances hereinafter set forth, each and all of which is and are for the benefit of the Property;

3. The Department has accepted the mitigation plan for the Property under the recommendations found in the *Critical Areas Report and Onsite Mitigation Plan, Tukes Mountain Reservoir* prepared by Ecological Land Services, Inc., dated October 21, 2024.

ARTICLE 1
DEFINITIONS

1.1 "Declaration" shall mean the covenants, restrictions, easements, and all other provisions set forth in the Declaration of Covenants and Restrictions.

1.2 "Declarant" shall mean and refer to the City of Battle Ground, the owner of the Property, and the owner's heirs, successors, and assigns.

1.3 "Habitat Permit" shall mean the final document approved by the Department that includes the mitigation plan and which formally establishes the mitigation site and stipulates the terms and conditions of its construction, operation and long-term management.

1.4 "Property" shall mean and refer to the "conservation covenant area described in the final mitigation plan " subject to this Declaration, as more particularly set forth in Exhibit "A" and Exhibit "B."

ARTICLE 2
PROPERTY SUBJECT TO THIS DECLARATION

The Property described in Exhibit A and shown on Exhibit B is and shall be held, transferred, sold, conveyed and occupied subject to this Declaration.

ARTICLE 3
DECLARANT REPRESENTATIONS

Declarant represents and warrants that after reasonable investigation, and to the best of its knowledge, that no hazardous materials or contaminants are present that conflict with the conservation purposes intended; that the Property is in compliance with all federal state, and local laws, regulations, and permits; that there is no pending litigation affecting, involving, or relating to the Property that would conflict with the intended conservation use; and that the Property is free and clear of any and all liens, claims, restrictions, easements and encumbrances that would interfere with the ability to protect and conserve the Property.

ARTICLE 4
GENERAL DECLARATION

Declarant, in order to discharge in part its obligations under the Habitat Permit declares that the Property shall be held, transferred, sold, conveyed and occupied subject to the covenants, restrictions, easements and other encumbrances in this Declaration, in order that it shall remain substantially in its restored, enhanced, preserved, open and natural condition, in perpetuity. The terms and conditions of this Declaration shall be both implicitly and explicitly included in any subsequent transfer, conveyance, or encumbrance affecting all or any part of the Property. No modification or release of this Declaration will be effective unless authorized in writing by the Department. Any amendments must be signed by the Department and must be recorded in the official records of the county in which the Property is located.

ARTICLE 5
USE RESTRICTIONS, MANAGEMENT RESPONSIBILITIES, AND RESERVED RIGHTS

Declarant is subject to any and all easements, covenants and restrictions of record affecting the Property.

A. USE RESTRICTIONS. Except as necessary to conduct, remediate or maintain the Property consistent with the Habitat Permit the actions prohibited by this covenant include:

1. There shall be no removal, destruction, cutting, trimming, mowing, alteration or spraying with biocides of any native vegetation in the Property, nor any disturbance or change in the natural habitat of the Property unless it promotes the mitigation goals and objectives established for the Property, such as removal of invasive species.
2. There shall be no agricultural, commercial, or industrial activity undertaken or allowed in the Property.
3. No domestic animals shall be allowed to graze or dwell on the Property.
4. There shall be no filling, excavating, dredging, mining or drilling; no removal of topsoil, sand, gravel, rock minerals or other materials, nor any storage nor dumping of

ashes, trash, garbage, or of any other material, and no changing of the topography of the land of the Property in any manner.

5. There shall be no construction or placing of buildings, mobile homes, advertising signs, billboards or other advertising material, vehicles or other structures on the Property.
6. There shall be no legal or de facto division, subdivision or partitioning of the protected Property.
7. Use of motorized off-road vehicles is prohibited except on existing roadways.

B. MANAGEMENT RESPONSIBILITIES. Declarant shall take all reasonable action to prevent the unlawful entry and trespass by persons whose activities may degrade or harm the mitigation purposes of the Property or that are otherwise inconsistent with this Declaration.

C. RESERVED RIGHTS. Declarant reserves all other rights accruing from Declarant's ownership of the Property including but not limited to the exclusive possession of the Property, the right to transfer or assign Declarant's interest in the same; the right to take action necessary to prevent erosion on the Property, to protect the Property from losing its habitat functions and values, or to protect public health or safety; and the right to use the Property in any manner not prohibited by this Declaration and which would not defeat or diminish the conservation purpose of this Declaration.

ARTICLE 6
EASEMENT (RIGHT OF ENTRY)

Declarant hereby grants to the Department an easement and right of entry on the Property for the purpose of physically accessing the Property at all reasonable times to inspect the Property in order to monitor and to ascertain whether there has been compliance with this Declaration and the Habitat Permit. In the event that the Property lacks access via a public road or other common area, Declarant grants to the Department an easement over and across any other property of Declarant, the use of which is necessary to access the Property. The Declarant hereby grants to the Department right of entry to ascertain compliance with the Habitat Permit and this Declaration.

ARTICLE 7
GENERAL PROVISIONS

A. NOTICE. The Department shall be provided with a 60-day advance written notice of any legal action concerning this Declaration, or of any action to extinguish, void or modify this Declaration, in whole or in part. This Declaration, and the covenants, restrictions, easements and other encumbrances contained herein, are intended to survive foreclosure, tax sales, bankruptcy proceedings, zoning changes, adverse possession, abandonment, condemnation and similar doctrines or judgments affecting the Property. A copy of this recorded Declaration shall accompany said notice.

B. VALIDITY. If any provision of this Declaration, or the application thereof to any person or circumstance, is found to be invalid, the remainder of the provisions of this Declaration, or the application of such provisions to persons or circumstances other than those as to which it is found to be invalid, as the case may be, shall not be affected thereby.

IN WITNESS WHEREOF, the undersigned being Declarant herein, has executed this instrument this _____ day of _____, 20_____.

_____
City of Battle Ground, Washington

By: _____

Title:_____
_____

STATE OF WASHINGTON
County of Clark

This instrument was acknowledged before me on_____(*date*) by

_____ (*name of person*) as

_____(*title*) of the

City of Battle Ground, Washington.

Signature of Notarial Officer:_____

My Commission Expires:_____

GRANTEE: Clark County approves Declarant's conveyance of the foregoing instrument in favor of the Department.

By:_____

Title:_____

Date:_____

Attachments:
Exhibit A, legal description
Exhibit B, labeled map of the Property

MacKay Sposito

VANCOUVER OFFICE

18405 SE ill Plain Boulevard, Suite 100, Vancouver, WA 98683
360.695.3411 .mackaysposito.com

18281 LD1
12/26/2024
ADC

EXHIBIT "A"

LEGAL DESCRIPTION
CONSERVATION COVENANT
CLARK COUNTY, WASHINGTON

A PORTION OF THAT CERTAIN PARCEL OF LAND DESCRIBED AS TRACT A IN UITCLAI DEED RECORDED UNDER AUDITOR S FILE NO. 5506164, DEED RECORDS OF CLARK COUNTY, WASHIN TON, LOCATED IN THE SOUTHWEST UARTER OF THE SOUTHWEST UARTER OF SECTION 36, TOWNSHIP 4 NORTH, RAN E 2 EAST OF THE WILLA ETTE ERIDIAN, CLARK COUNTY, WASHIN TON, BEIN ORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID SECTION 36, SAID CORNER ALSO BEIN THE SOUTHWEST CORNER OF SAID TRACT A ;

THENCE ALON THE SOUTHERLY LINE OF SAID TRACT A SOUTH 89 27 02 EAST A DISTANCE OF 466.71 FEET TO THE SOUTHWEST CORNER OF THAT CERTAIN PARCEL OF LAND DESCRIBED AS TRACT B IN UITCLAI DEED RECORDED UNDER AUDITOR S FILE NO. 5506164, DEED RECORDS OF CLARK COUNTY, WASHIN TON;

THENCE ALON THE WEST LINE OF SAID TRACT B NORTH 01 42 55 EAST A DISTANCE OF 90.79 FEET TO THE POINT OF BEGINNING;

THENCE CONTINUIN ALON SAID EAST LINE NORTH 01 42 55 EAST A DISTANCE OF 19.75 FEET;

THENCE DEPARTIN SAID EAST LINE NORTH 88 17 05 WEST A DISTANCE OF 43.45 FEET;

THENCE SOUTH 37 44 12 WEST A DISTANCE OF 24.42 FEET;

THENCE SOUTH 88 17 05 EASTS A DISTANCE OF 57.81 FEET TO THE POINT OF BEGINNING.

CONTAINS 1000 S UARE FEET, ORE OR LESS.



12/26/2024

EXHIBIT "B"
SKETCH TO ACCOMPANY LEGAL DESCRIPTION
FOR CONSERVATION COVENANT
CLARK COUNTY, WASHINGTON



48374

12/26/2024

MacKay Sposito

ENERGY PUBLIC WORKS LAND DEVELOPMENT

www.mackaysposito.com

18405 SE MILL PLAIN BLVD., SUITE 100
VANCOUVER, WA 98683
PHONE: (360) 695-1385

CITY OF BATTLE GROUND
STAFF REPORT

To:	Kris Swanson, City Manager
	City Council
From:	Kristin Lehto, Community Development Director
Date:	January 13, 2025
Proceeding Type:	PRESENTATION
Subject:	Winters Annexation Request (ANNX24-0001) 10% Notice of Intent

Legislative History:	
• First Presentation:	January 21, 2025

Staff Report Summary

On December 2, 2024, staff received a 10% Notice of Intent petition to annex. The proposed area is located in the northwestern portion of the city, east of NE 92nd Avenue and south of NE 239th Street (west of Daybreak School).

Background

The annexation area is comprised of 2 parcels of land, parcels 228492000 and 228495000, totaling 15 acres (Figure 1). The total assessed value of the proposed parcels for annexation is $1,092,374. The initiating parties own both parcels, (total assessed value of $1,092,374), meeting the 10% required for Notice of Intent to Annex.

Figure 1: Proposed Annexation Area



Process: This annexation is being processed by way of the 60% petition method per state law (RCW 35A.14.120). The first step in this process requires the initiating party to provide written notice to the City Council of their intent to annex, which is signed by no less than 10 percent of the assessed value of the property. The Council may accept, reject, or modify the boundary. If accepted, or modified, this allows the initiating party to proceed to the second step, which involves collecting signatures of no less than 60 percent of the assessed value of the property. Once secured, a public hearing with the City Council is set to formally consider the annexation request.

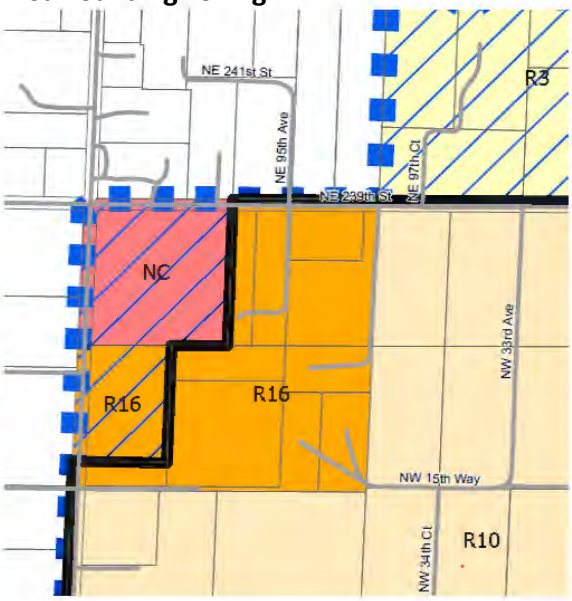
At this point in the process, step one, the Council is required to meet with the initiating parties and discuss the following:

1. Whether the city will accept, reject, or geographically modify the proposed annexation;
2. Whether it will require the simultaneous adoption of a proposed zoning regulation, if such a proposal has been prepared and filed (as provided for in RCW 35A.14.330, and RCW 35A.14.340); and
3. Whether it will require the assumption of all or any portion of existing City indebtedness by the area to be annexed.

Comprehensive Plan/Zoning: The Comprehensive Plan designates this area as Urban High (UH) - Residential. A pre-annexation zoning map is currently adopted as part of the Comprehensive Plan. The adopted pre-annexation zoning map identifies parcel #228492000 as Neighborhood Commercial (NC) and parcel #228495000 as Residential 16 units per acre (R16). Upon annexation, these designations would take effect. The surrounding zoning is as follows:

North: Rural-5 (Clark County zoning designation)	**East:** Residential 16 units per acre (R16)
South: Residential 16 units per acre (R16)	**West:** Rural-5 (Clark County zoning designation)

Figure 2: Surrounding Zoning



Indebtedness: There is currently no voter-approved indebtedness.

Population: Out of the two parcels, there is one dwelling unit. The Comprehensive Plan assumes an average household size of 3.1 persons. This area would potentially bring in three residents. If annexed, this area could be further subdivided, adding more population to the City.

Comprehensive Plan Policies: The Growth Management Element of the plan contains the following policies regarding annexation:

GMO 1.4	The city will work to provide adequate urban services concurrently with development.
GMO 1.5	The city will encourage efficient growth within the existing city limits before pursuing additional annexations.
GMO 1.6	The city will coordinate with the Battle Ground School District during annexation processes to maintain District Service Policies.
GMO 2.1	The city will primarily focus future planning efforts to the south and west of current city limits.
GMO 2.2	The city will focus secondary planning efforts for future growth to the north and east.
GMO 3.1	The city will seek to achieve desirable growth patterns through annexations.
GMO 3.2	The city will seek to achieve a jobs/housing balance through annexations.

Cost Impact Assessment

Service Impacts: The proposed annexation will increase the demand on existing City services. These estimates are general in nature and are based on the proposed boundary.

- Fire: The land proposed for annexation is currently served by Clark-Cowlitz Fire Rescue. If annexed, they would be served under Fire District #3. If additional development occurs, the area will likely see more service calls.
- Police: With an added population of approximately three residents, no impact to policing services would occur. If additional development occurs, the area could likely see more service calls.
- Streets: The property is currently accessed via NE 92nd Ave. If annexed the city would assume the portions of county road that abuts the properties on NE 92nd Avenue and NE 239th Street.
- Water & Sewer: The proposed annexation will be brought into the city's water and sewer service area once annexed. Water is currently not available within NE 92nd Ave or NE 239th ST. However, there are future developments proposed that would bring water up NE 92nd Ave. Similarly, sewer is currently not available but future developments would provide points of connection for the annexed properties.

Revenues: Revenues are anticipated from property tax and utility taxes. Based on the current City property tax rate of $1.00 per $1,000 of assessed value, the annexation area is expected to result in approximately $1,092.37 of additional tax revenue, based on the current assessment. However, property value may go up once annexed, and more substantially if developed.

Options

Option	*Results*
• *Accept the boundary as proposed*	*The 10% petition boundary is accepted as presented and staff will move forward with the 60% petition for annexation.*
• *Modify the Boundary*	*New boundary will be set for the intent to annex and staff will await a 60% petition on the revised boundary*
• *Deny the intent to annex*	*The annexation would not be approved to move forward*

Recommendation

Staff recommends accepting the boundary as proposed.

Attachments

1. Application Packet

Legal Review

There are no documents that require legal review at this time. Staff will return with a 60% petition, ordinance, and legal description for a future public hearing on this matter shall council decide to move forward.

60% Petition for
Annexation to the City of Battle Ground

We the undersigned hereby give notice of intent to the City of Battle Ground to have our property located as described below annexed to the City of Battle Ground. We certify that we are the legal owners of property representing at least ten percent (60%) or more of the total value of all property within the area we are asking to be annexed.

The legal description is as follows: N.W. ~~Corner~~ Qtr of Section 33 T4N R2E WM

(Please attach copies of quarter section maps with parcels indicated):

	Yes	No
The City Council requires assumption of existing city indebtedness by the area to be annexed?		
The City Council requires the simultaneous adoption of a proposed zoning regulation for the area to be annexed?		

WARNING: Every person who signs this petition with any other than his or her true name, or who knowingly signs more than one of these petitions, or signs a petition seeking an election when he or she is not a legal voter, or signs a petition when he or she is otherwise not qualified to sign, or who makes herein any false statement, shall be guilty of a misdemeanor.

The undersigned hereby certifies that all information submitted with this application is complete and true under penalty of perjury under the laws of the State of Washington. The undersigned also understands that any errors and omissions may lengthen the time to process this request.

Parcel #	Address	Print Name	Property Owner's Signature	Date Signed	Registered Voter
228492-000	23615 N.E.	Ray P. Winters, Jr.	Estate of Ray Winters —	—	—
228495-000	92nd Ave	"	"	—	—
	Executor	Linda Coughenower	Linda Coughenower	11-20-24	No

RCW 35A.01.040: When petitions are required to be signed by the owners of property, the determination shall be made by the county assessor. Where validation of signatures to the petition is required, the following shall apply: (a) The signature of a record owner, as determined by the records of the county auditor, shall be sufficient without the signature of his or her spouse; (b) In the case of mortgaged property, the signature of the mortgagor shall be sufficient, without the signature of his or her spouse; (c) In the case of property purchased on contract, the signature of the contract purchaser, as shown by the records of the county auditor, shall be deemed sufficient, without the signature of his or her spouse; (d) Any officer of a corporation owning land within the area involved who is duly authorized to execute deeds or encumbrances on behalf of the corporation, may sign on behalf of such corporation, and shall attach to the petition a certified excerpt from the bylaws of such corporation showing [illegible] the petition seeks annexation, any officer of a corporation owning land within the area involved, who is duly authorized to execute deeds or encumbrances on behalf of the corporation, may sign under oath on behalf of such [illegible] must attach an affidavit stating that he or she is duly authorized to sign the petition on behalf of such corporation; (f) When property stands in the name of a deceased person or any person for whom a [illegible] guardian, as the case may be, shall be equivalent to the signature of the owner of the property; and (g) When a parcel of property is owned by multiple owners, the signature of

23615 NE 92nd Ave Battle Ground, WA 98604

Exhibit "A"

For APN / Parcel ID(s): 228492-000

That portion of the Northwest quarter of the Northwest quarter of Section 33, Township 4 North, Range 2 East of the Willamette Meridian, in Clark County, Washington, described as follows:

BEGINNING at a point 110 feet North of the Southwest corner of said Northwest quarter of the Northwest quarter; thence East 396 feet; thence North 550 feet; thence East 264 feet; thence North 660 feet to the North line of said Section; thence West 660 feet to the Northwest corner of said Section; thence South 1210 feet to the point of beginning.

EXCEPT the South 550 feet of the above described parcel.

ALSO EXCEPT any portion lying within the right of ways of NE 92nd Avenue and NE 239th Street.

[ ] [ ] _____
Buyer(s) Initials Date

[LLC] [ ] 9-14-24
Seller(s) Initials Date

Exhibit "A"

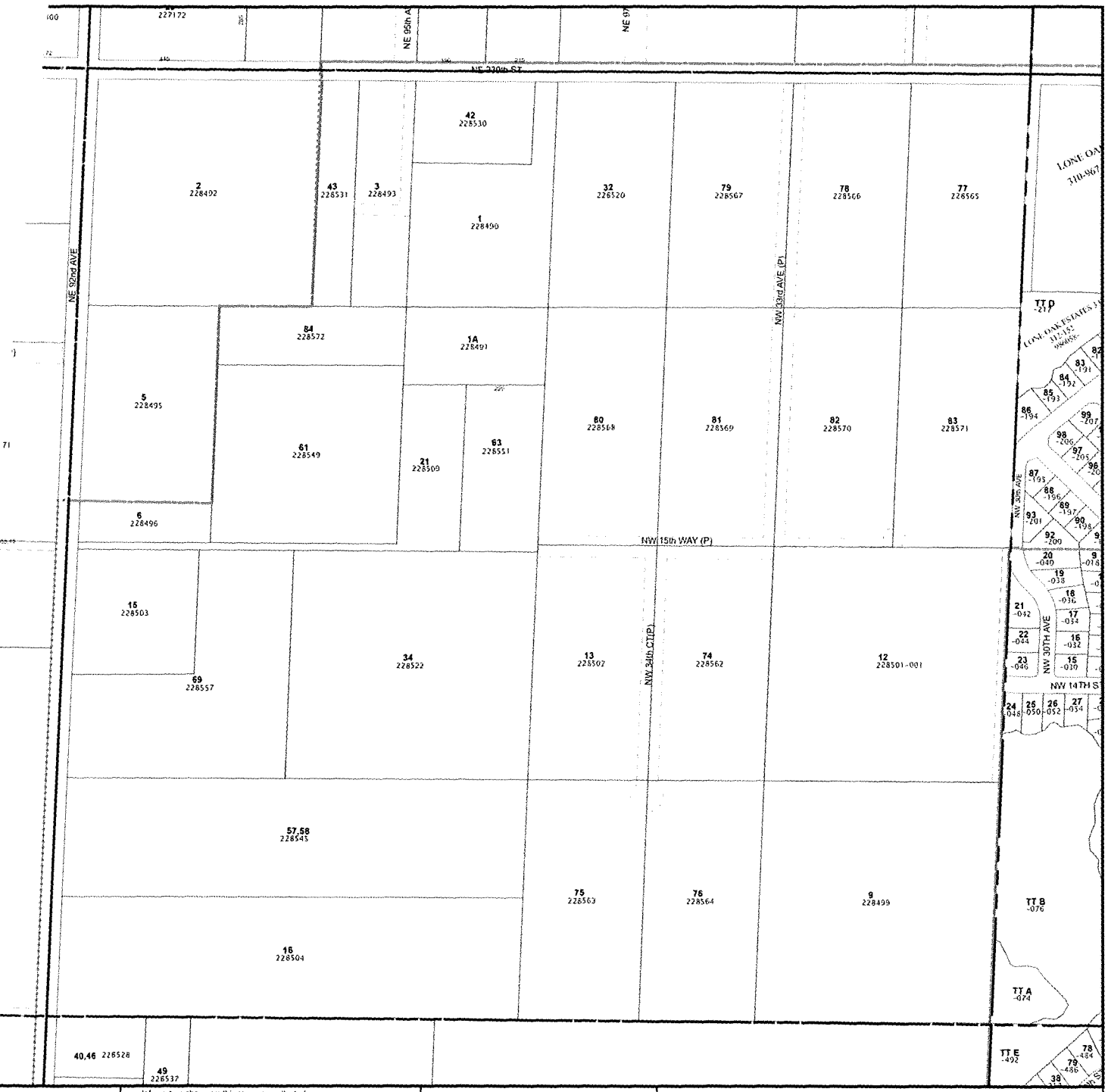
For APN / Parcel ID(s): 228495-000

The South 550 feet of the following described property:

That portion of the Northwest quarter of the Northwest quarter of Section 33, Township 4 North, Range 2 East of the Willamette Meridian, in Clark County, Washington, described as follows:

BEGINNING at a point 110 feet North of the Southwest corner of said Northwest quarter of the Northwest quarter; thence East 396 feet; thence North 550 feet; thence East 264 feet; thence North 660 feet to the North line of said Section; thence West 660 feet to the Northwest corner of said Section; thence South 1210 feet to the point of beginning.

EXCEPT any portion lying within the right of ways of NE 92nd Avenue and NE 239th Street.

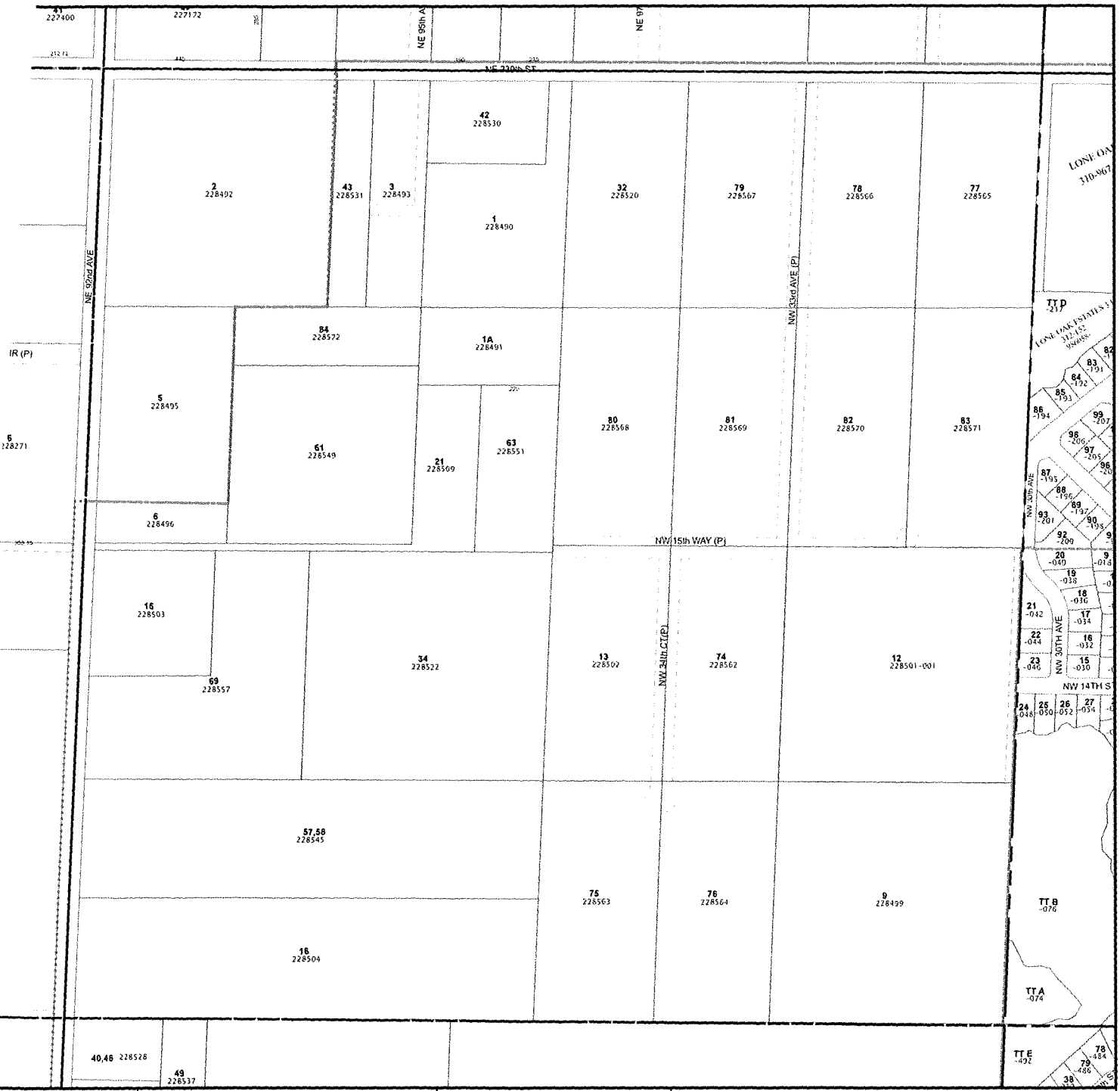


Generated on:
- 1:3600
300'

Information shown on this map was collected from several sources. Clark County accepts no responsibility for any inaccuracies that may be present

Clark County
Geographic Information System

NW Qtr of Section 33 T4N R2E WM



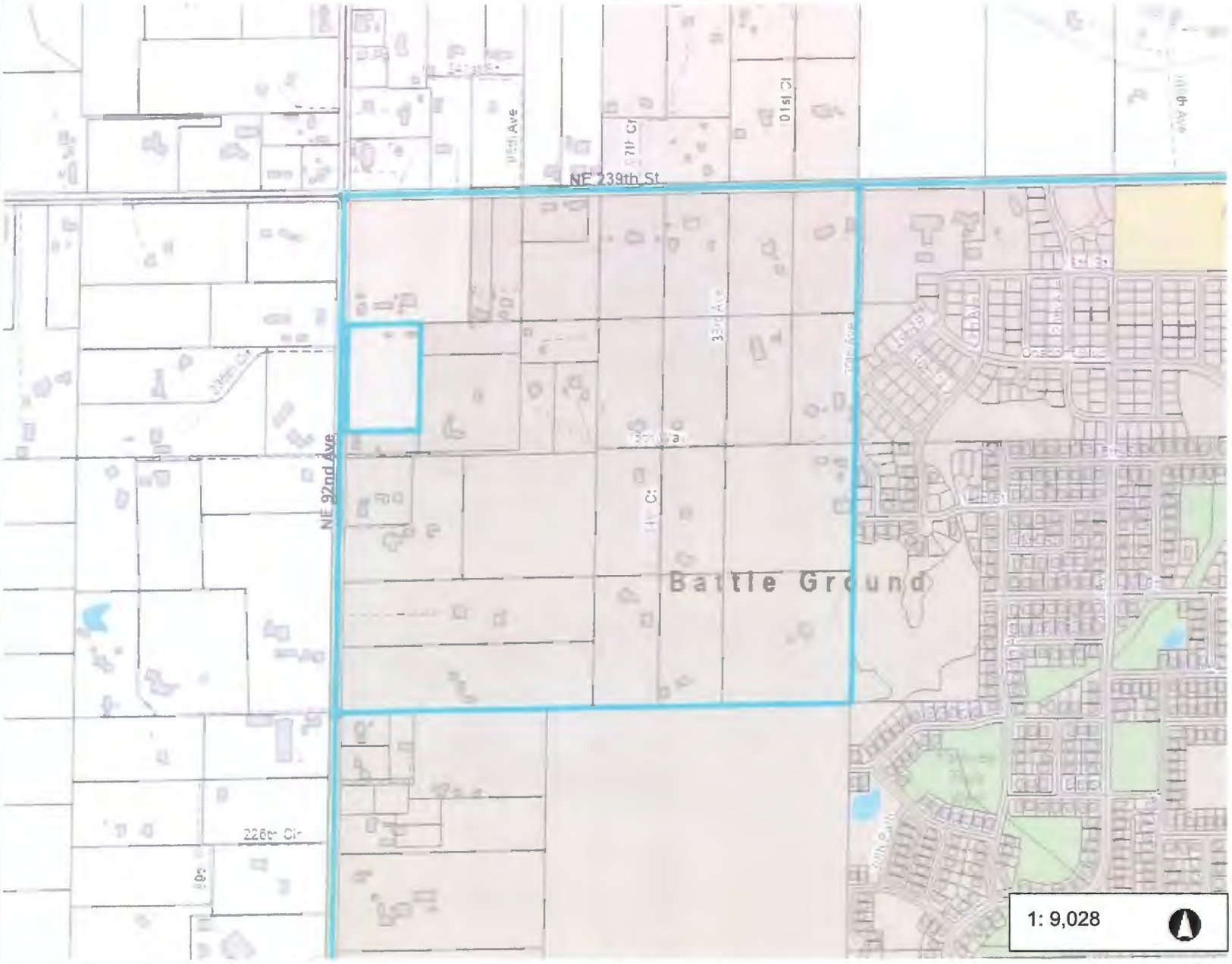
Map Generated on
Scale - 1:3600
1" = 300'

Information shown on this map was collected from several sources. Clark County accepts no responsibility for any inaccuracies that may be present.

Clark County
Geographic Information System

NW Qtr of Section 33 T4N R2E WM

Quarter Section 33





Legend

- GPS Control Points
- GPS Vectors
  - 1
  - 2
  - 3
  - 4
- Survey Control Points
- Survey Monuments
  - DLC
  - GPS
  - LCR
  - PLS
- Benchmark
- Building Footprints
- Taxlots

Notes:

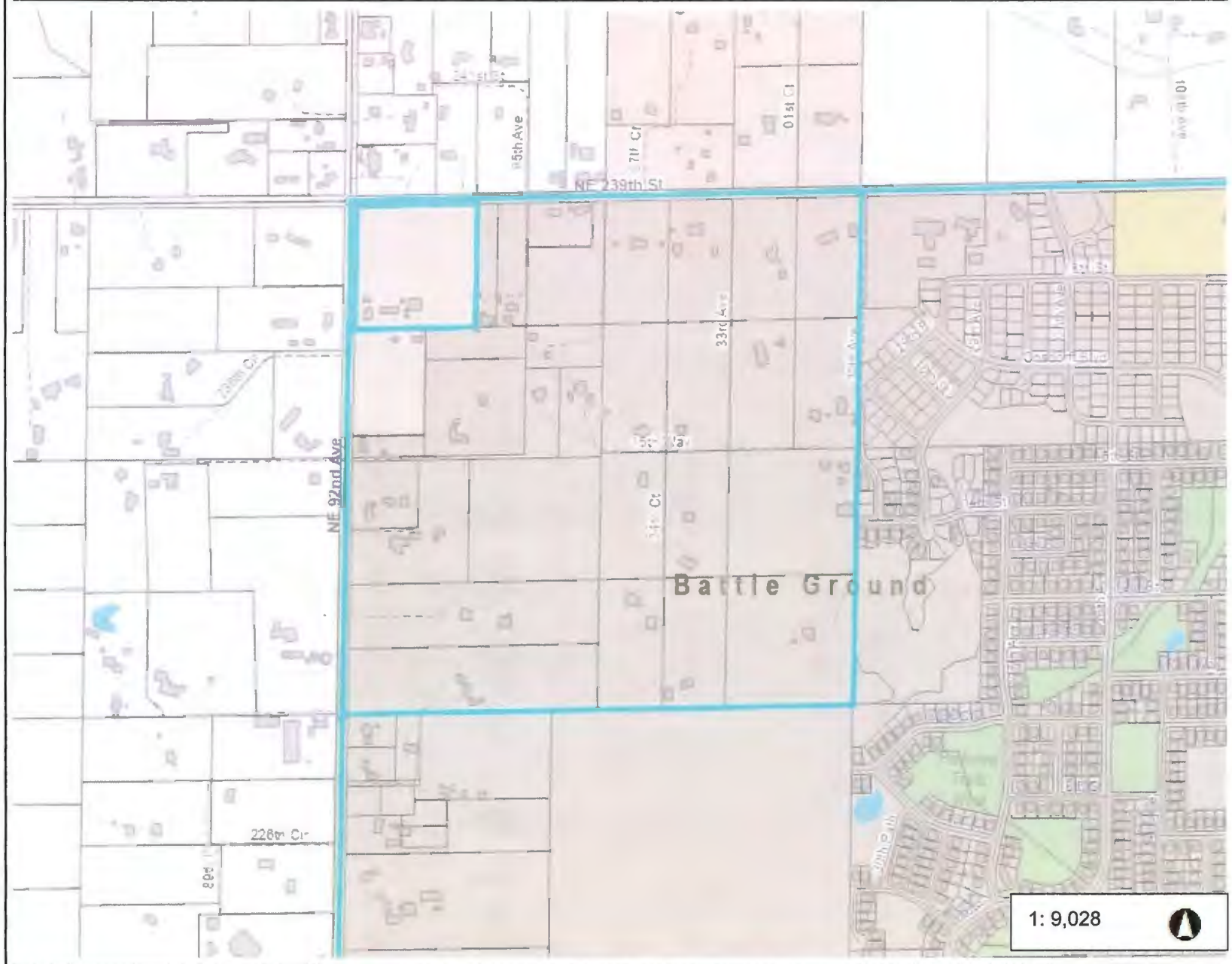
1: 9,028

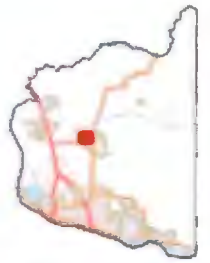
1,504.7 0 752.33 1,504.7 Feet

WGS_1984_Web_Mercator_Auxiliary_Sphere
Clark County, WA. GIS - http://gis.clark.wa.gov

This map was generated by Clark County's "MapsOnline" website. Clark County does not warrant the accuracy, reliability or timeliness of any information on this map, and shall not be held liable for losses caused by using this information. Taxlot (i.e., parcel) boundaries cannot be used to determine the location of property lines on the ground.

Quarter Section 33





Legend

- GPS Control Points
- GPS Vectors
  - 1
  - 2
  - 3
  - 4
- Survey Control Points
- Survey Monuments
  - DLC
  - GPS
  - LCR
  - PLS
- Benchmark
- Building Footprints
- Taxlots

Notes:

1,504.7 0 752.33 1,504.7 Feet

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24

FILED
JUL 25 2024
Scott G. Weber, Clerk, Clark Co.
244 pm

IN THE SUPERIOR COURT OF WASHINGTON
FOR CLARK COUNTY

In the Matter of the Estate of: RAY DELL WINTERS, JR., Deceased.	Case No. 24-4-00854-06 LETTERS TESTAMENTARY

WHEREAS, the last Will of Ray Dell Winters, Jr., Deceased, was on the 25 day of July, 2024, duly exhibited, proven and recorded in our said Superior Court, and

WHEREAS it appears in and by the said Will that Mark Charles Haller and Linda Louise Coughenower are appointed Co-Personal Representatives thereon, and whereas Mark Charles Haller and Linda Louise Coughenower have duly qualified:

NOW, THEREFORE, know all men by these presents, that we do hereby authorize the said Co-Personal Representatives to execute said Will according to law.

WITNESS my hand and the Seal of said Court this 25 day of July, 2024.

Seal of the Superior Court STATE OF WASHINGTON Of Clark County

Scott G. Weber
Clerk of the Superior Court

By: _____
Deputy

MYATT & BELL, PC
1412 NE 134th St, Ste 130
Vancouver, WA 98685
Telephone 360.360.0212

STATE OF WASHINGTON)
: ss.
County of Clark)

I, ***Scott G. Weber***, County Clerk and Clerk of the above-entitled Court, do hereby certify that the foregoing letters of testamentary have been by me duly recorded as required by law, and that the above letters are a true and correct copy of the original on file and recorded in said office, and that the same are **still in full force and effect**.

IN WITNESS WHEREOF, I have hereunto set my hand and official Seal of the above-entitled Court this 25 day of July, 2024.

Seal of the Superior Court STATE OF WASHINGTON Of Clark County

Scott G. Weber
Clerk of the Superior Court

By: _____
Deputy Clerk

MYATT & BELL, PC
1412 NE 134th St. Ste 130
Vancouver, WA 98685
Telephone 360.360.0212

CITY OF BATTLE GROUND
STAFF REPORT

To:	Kris Swanson, City Manager
	City Council
From:	Mark Herceg, Public Works Director
Date:	January 21, 2025
Proceeding Type:	Presentation
Subject:	City Speed Limits

Legislative History:	
• Presentation:	January 21, 2025

Staff Report Summary

Staff will provide City Council with a presentation providing information on how speed limits are set, changes to the Manual on Uniform Traffic Control Devices (MUTCD), and speed studies that have been performed over the last year.

Background

With the publication of the new MUTCD the methodology for calculating speed limits has changed. City staff will be presenting Council with the new methodology and how it may impact speed limits in the City. Staff will also present data from recent speed studies.

Attached to this Staff Report is Exhibit A, which is a series of maps that shows the current speed limits within the City that are greater than 25 MPH.

Fiscal and Policy Implications

N/A

Goals and Objectives Relevance

N/A

Options

N/A

Staff Recommendation

N/A

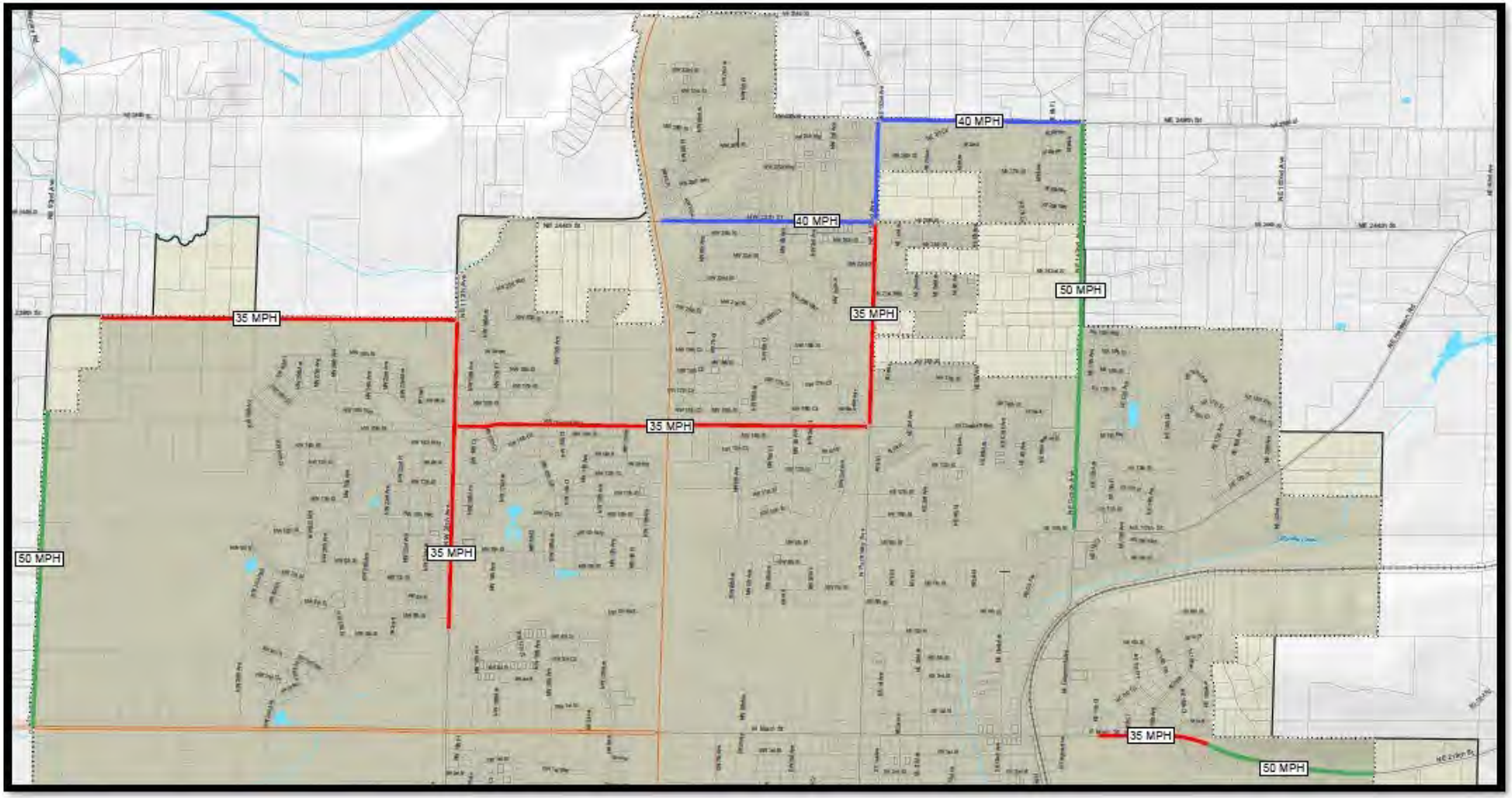
Attachments

A.	Speed Limit Maps

Legal Review

N/A

City Speed Limits
(North)



City Speed Limits
(South)

