



**SUBMITTAL REQUIREMENTS**  
**FOR**  
**TYPE I POST DECISION REVIEW**

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The following is a checklist of the required information for submitting a TYPE I application. Applications will not be processed until all of the following material is submitted and determined technically complete. (BGMC 17.143.050, 17.200.050 and 17.135.010)

**FIVE COPIES OF ALL OF THE BELOW ITEMS ARE REQUIRED FOR SUBMITTAL:  
(Please confirm with the City the applicability of the items listed below for your specific proposal)**

- APPLICATION FORM completed and signed by owner(s) of record, or their designee. If signed by designee, a letter of authorization signed by the property owner shall accompany the application.
  
- WRITTEN NARRATIVE indicating description of uses, types of structures proposed, hours of operation, abutting properties, proposed access, frequency of deliveries and construction schedule including project phasing, if known.
  
- DEVELOPER'S GIS PACKET for the subject property, produced by Clark County Assessors Office, or equivalent information as accepted by the Community Development Director.
  
- LEGAL DESCRIPTION for the parcel(s) in question.
  
- APPLICABLE DRAWINGS; i.e., site plan, short plat, subdivision, etc., as required to replace the original approved drawings on file with the City. (Refer to applicable code section).
  
- ANY SUPPLEMENTAL INFORMATION or special studies identified in writing by the Community Development Director or designee or specifically required by an applicable section of the development code.

**\*\*\*\*\* THIS SUBMITTAL REQUIREMENT LIST MUST BE SUBMITTED WITH APPLICATION \*\*\*\*\***